



COUNCIL MEETING
Monday, December 8th, 2025
5:00 p.m.
Council Chambers, City Hall

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ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

Adoption of minutes of the regular Council meeting held November 24th, 2025.

PROCLAMATIONS

DELEGATIONS

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

ITEMS FOR ACTION

- 1** General Revenue Fund Disbursements.
- 6** Report regarding Appointments to Boards and Committees.
- 9** Report regarding Amendment to Procedure Bylaw No. 15 – 2007.
- 13** Report regarding City of Swift Current Accessibility Master Plan.
- 55** Report regarding Risk Management & Insurance Brokerage Services.
- 57** Report regarding 2026 Water Treatment Chemicals Tender.

REPORTS FOR INFORMATION

BYLAWS

Bill No. 17 – 2024 A bylaw to consider a borrowing bylaw for financing within General Government for the rehabilitation of the Aquatic Centre.
Notice given December 9th, 2024.



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-
- Bill No. 13 – 2025 A bylaw to consider a borrowing bylaw for financing within Solid Waste Utility for the rehabilitation of the West Landfill Industrial Cell.
Notice given September 29th, 2025.
- Bill No. 14 – 2025 A bylaw to opt into *The Safe Public Spaces (Street Weapons) Act*.
Notice waived October 27th, 2025.
- 59** Bill No. 16 – 2025 A bylaw to establish a new borrowing bylaw to provide for the creation of debt for the renewal of the property development term loan.
Notice given November 10th, 2025.
Will receive second and third reading – Councillor Stewart.
- 62** Bill No. 17 – 2025 A bylaw to establish a new bylaw to regulate the collection and disposal of solid waste within the municipal boundaries of the City of Swift Current and to set the rates thereof.
Notice given November 24th, 2025.
Will receive first reading – Councillor Stewart.
- 78** Bill No. 18 – 2025 A bylaw to amend Bylaw No. 15 – 2007, being the Procedure Bylaw, by amending the start time for regularly scheduled Council meetings to 5:00 p.m.
Notice waived.
Will receive three readings.

UNFINISHED BUSINESS

NEW BUSINESS

- 80** Tourism Swift Current Inc. Meeting Agenda for November 20th, 2025.
- 81** Southwest Transportation Planning Council Inc. Meeting Agenda for November 28th, 2025.
- 82** South Central Transportation Planning Council Inc. and Southwest Transportation Planning Council Inc. Joint Meeting Agenda for November 28th, 2025.



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COMMUNICATIONS

ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

- 83 Request regarding Bulk Materials.

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

NEXT MEETING DATE:

Monday, January 5th, 2026 – 5:00 p.m.



City of Swift Current

C.A.O. Report

Date: December 1, 2025
To: Chief Administrative Officer
From: General Manager of Corporate Services
Subject: **General Revenue Fund Disbursements**

Included in the payments for the period of November 12th to November 26th, 2025, is:

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts	269,061.58	2,310,174.25
Payroll Benefits	235,499.04	4,008,314.11
School Payments (Holy Trinity RCSSD #22)	-	1,355,971.93
School Payments (Minister of Finance)	-	7,320,107.08
Sask Power - (Energy Purchase)	1,051,141.75	13,164,444.01
Sask Power	36,164.39	130,644.57
SaskEnergy	-	544,768.63
SaskTel	-	183,615.46
General Contractors:		
627227 Sask. Ltd.	-	26,973.00
Alair	-	20,770.91
Anixter/HD Supply Utilities	-	85,358.78
Anthratech Western Inc	-	77,555.70
Armstrong Implements	-	53,161.17
Associated Engineering	-	21,000.60
Atlas-Apex Roofing Inc	10,596.54	10,596.54
Automotive Unlimited Inc	-	63,959.54
Avenu Insights & Analytics	-	10,687.17
B&A Petroleum Ltd	38,009.82	624,342.15
Bell Lumber & Pole Canada	-	66,222.60
Brandt Tractor Ltd	-	150,935.25
Brett Young	-	13,011.98
Brenntag Canada Inc	-	16,067.52
Brogan Fire & Safety	-	38,095.24
CDW Canada	-	100,152.00
Certified Tracking Solutions	-	28,510.20
Chemtrade West Ltd	19,275.85	411,008.58

Chinook Regional Library	-	490,905.80
Chinook School Division	-	45,042.27
Cleartech Industries Inc	-	230,665.13
Comm Centre	-	23,050.72
Commercial Sand Blasting and Painting	-	10,925.31
Country Club Distributors	-	99,907.85
Crutch's Plumbing and Heating	-	82,019.49
Cypress Motors	-	53,017.52
Daves Trucking & Skid Steer Services	-	22,383.37
Dayforce	-	342,238.87
Decor Complete Ltd	-	46,439.24
Delco Automation Inc	-	93,312.15
Dionco Sales & Services Ltd	16,650.00	78,508.53
Directdial.com	57,582.67	188,314.59
Early's Farm & Garden centre	-	64,076.66
Eecol Electric Ltd	28,378.70	215,810.57
Elite Metal Builders, Ltd	-	14,994.04
Emco/Western Supplies	-	130,767.79
Fieldstone Energy Ltd	-	43,638.36
Finning Canada	-	38,243.07
Flaman Sales	-	26,085.00
Flocor Inc	-	119,008.06
Flynn Canada	53,479.80	543,837.85
Full Line Ag Sales Ltd	-	18,212.58
FP-Teleset	-	110,250.00
Garrison Flood Control LLC	-	19,464.61
GFL Environmental Inc	100,223.21	878,905.19
Gloudemans, Robert J	-	34,964.79
Gordon Ralph Tams	-	24,167.00
Granicus, LLC	-	14,403.96
Hach Sales & Service Canada	21,753.78	93,662.98
Haid Roofing Ltd	364,999.64	364,999.64
Hammerhead Trenchless	-	24,571.73
Harbuilt Construction Ltd	-	366,633.00
Hayes Training And Development Group	-	11,077.50
Home Hardware-Swift Current	-	51,788.81
Horizon Ag & Turf	-	97,396.79
Imaginit Saskatchewan-Technologies	-	18,572.83
Industrial Software Solutions	30,029.96	43,885.29
Insight Canada Inc	24,199.68	160,783.97
ISCO Canada Inc	-	15,234.15
Jet Construction Ltd	16,208.83	246,560.09
Jesstec Industries Inc	-	29,989.37
John Brooks Company	-	43,303.46
JPS Management Consulting Ltd	15,138.90	15,138.90

JS Industries	-	28,005.30
Kanuka Thuringer	-	123,180.30
Kiwanis Club of Swift Current	-	55,800.00
KK Golf Management	-	480,548.56
Klearwater Equipment & Technologies Corp	-	50,934.37
Knudsen Excavating Ltd	-	68,585.79
Knudsen Technical Ltd	14,841.66	26,849.16
Le Gout Du Libre Inc	-	22,020.01
Lee's Tree Care & Landscaping	-	74,160.95
Leeville Construction	-	31,949.36
Len's Plumbing & Heating	-	133,804.89
LK Holdings	-	77,888.17
McGill's Industrial Services	-	123,897.38
Mesurina Ltd	-	36,909.71
Metercor Inc	-	30,791.96
Microage	-	14,701.94
MLT Aikins	-	63,526.51
MNP LLP	-	51,324.36
Montrose Environmental Solutions	-	25,250.77
MWG Apparel Corp	-	10,848.78
Neupower Construction	35,919.60	72,360.90
Novamodus Solutions	25,752.00	137,860.89
Nutrien Ag Solutions	-	22,835.25
Optimum Roofing Ltd	-	179,376.51
Oracle Corporation Canada Inc	-	300,995.98
Outlaw Metal Fabrication Ltd	-	54,317.85
P3 Architecture	-	85,778.25
PCL Construction Management	-	729,711.26
PerfectMind	-	15,262.50
Praxis Consulting Inc	-	17,035.04
PTI Transformers Inc	-	202,301.06
Ravic LLC	-	32,976.68
Rawhide Supplements Ltd	-	19,815.05
RCMP	1,154,802.00	5,324,529.38
Redhead Equipment	-	135,476.06
Riverdene Garden Centre	-	19,881.71
Riverside Electric Ltd	-	327,655.07
Rock Solid Trucking Ltd	-	195,115.54
Rocky Mountain Phoenix	-	23,649.66
Rocky Powersports & Marine	-	12,087.92
Sask Asphalt Maintenance Ltd	16,650.00	80,563.67
Saskatchewan Abilities Council	58,536.26	728,646.60
Saskatchewan Health	-	352,788.79
Sask Public Safety Agency	-	40,682.90
Scantronics Robotics Inc	-	35,520.00

ServiceMaster of Swift Current	-	28,736.09
SGI Auto Fund	-	97,245.92
Shaw's Electrical Ltd	18,888.03	18,888.03
Southern Star Trucking & Excavation Ltd	16,022.77	189,974.21
Souris Valley Industries	-	17,634.51
Southwest Cultural Development Group	-	60,997.13
Southwest Paving Ltd	26,393.58	992,527.60
Spaces Inc	77,602.32	77,602.32
Speedy Creek Yard Maintenance	-	65,865.61
Squarely Accessible	-	59,369.63
Stevenson Industrial Refrigeration	-	43,069.77
Stitch Master Inc	-	14,600.10
SUMA	-	22,876.19
Summit Valve and Controls Inc	-	43,742.01
Swift Current Bronco Hockey Club	-	20,325.76
Swift Current Lions Club	-	18,527.00
Tetra Tech Canada Inc	-	97,035.39
The Municipal Services (TMS) Group Inc.	-	12,259.24
Timberwolf Contracting	-	25,656.54
T.J. Ewert Property Assessment Services Ltd	-	20,774.66
Top Grade Energy Services Ltd	-	67,291.53
Top Shot Concrete Inc	-	172,050.00
Tourism Swift Current	-	60,375.00
Trans-Care	-	19,839.81
Triways Disposal Services	222,572.21	1,330,887.19
Tune-a-matic Service	-	38,817.83
United Paving (1983) Ltd	-	525,930.93
Wallace Construction	-	22,812.53
Warner Industries Swift Current Ltd	67,043.67	67,043.67
Weldco-Beales MFG	-	48,884.81
Western Underground Consulting Ltd	-	11,838.15
Westland Insurance Group	-	593,177.96
Wheatland Machine Shop	-	105,263.99
Wheatland Trees Ltd	-	36,797.25
Wiebe Contracting Ltd	-	104,410.00
Windscape Kite Club	-	10,000.00
Wolseley/Westburne	19,411.68	110,406.82
Xylem Water Solutions	13,414.35	13,414.35
Y & K Cleaning Ltd	-	114,408.81
Zoho Corp	-	67,974.05
TOTAL	<u>\$4,156,244.27</u>	<u>\$52,651,143.03</u>

RECOMMENDATION

THAT City Council approves the General Revenue Fund Disbursement Records in the amount of \$4,156,244.27, as presented.

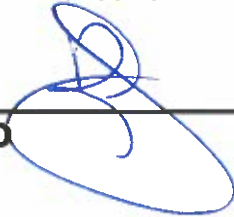
MShaw

Melissa Shaw, General Manager of Corporate Services

CAO Recommendation:

I concur with the recommendation.

Kyle Attanasio, CAO





City of Swift Current

C.A.O. Report

Date: November 27, 2024
To: Chief Administrative Officer
From: City Clerk
Subject: **Appointments to Boards and Committees**

BACKGROUND

Each year, appointments are made for members of the public to various boards and committees where vacancies occur as a result of completion of term or resignation.

The majority of appointments are for a two (2) year term, except for those members appointed to the Local Library Board, which is performed on an annual basis pursuant to *The Public Libraries Act, 1996* and other subsequent legislation. In addition, the Murals Advisory Board and Street/ Facility Naming Advisory Board are one (1) year appointments as stipulated within their respective Bylaws.

DISCUSSION

Advertisements were placed in the local newspaper, on the City's website and various social media platforms commencing mid-October, with a November 21st, 2025, deadline for application submissions. Any Board members whose term expired also had the opportunity to reapply.

The City received a strong collection of quality candidates within the said applications, which were circulated amongst Administration for their review.

With respect to Council appointments, Mayor Bridal has carefully reviewed each Board and Committee, considering factors including meeting frequency, specific requirements and scheduling. These proposed changes to these appointments were circulated to each member of Council who have expressed their support of Mayor Bridal's recommendations.

Council appointments will be in effect for the remainder of the term unless otherwise amended by resolution of Council.

RECOMMENDATION

THAT City Council approves the following appointments to the existing Boards and Committees listing:

<u>Name of Board</u>	<u>Name of Appointment</u>	<u>Term of Appointment</u>
Murals Advisory Board	Juanita Tuntland Kimberley Hartwig Leanna Maxwell	Jan 1, 2026, to Dec 31, 2026
Street/Facility Naming Advisory Board	Juanita Tuntland Leanna Maxwell	Jan 1, 2026, to Dec 31, 2026
Public Library Board	Rhonda Forster Sharon Uteck Larry Kielo Loretta Thompson Brandie Desautels Samantha Parsons Brandy Junek Jaime Whitell	Jan 1, 2026, to Dec 31, 2026
Recreation, Parks and Culture Board	Spencer Linsley Sheena Cochet Jason Steinley	Jan 1, 2026, to Dec 31, 2027 Jan 1, 2026, to Dec 31, 2027 Jan 1, 2026, to Dec 31, 2027

AND;

THAT City Council approves the following appointments be made effective January 1st, 2026:

Agricultural & Exhibition Assoc.	Councillor Switzer
Chamber of Commerce	Councillor Tuntland-Wiebe
Compliance Committee (Code of Ethics Bylaw No. 4 – 2023)	Mayor Bridal Councillor Plewis Councillor Christiansen
Drug Strategy Action Committee	Councillor Switzer
Elmwood Golf Course	Councillor Christiansen
Living Sky Community Development Corporation Board	Mayor Bridal Denise Wall

Murals Advisory Board	Councillor Stewart Councillor Tuntland-Wiebe
Newcomer Welcome Centre	Councillor Deg
Prairie Pioneer Independent Housing Inc. (PPIH) (City voting members – AGM)	Mayor Bridal Councillor Christiansen Councillor Plewis Councillor Stewart Jim Jones Kyle Attanasio Jackie Schlamp
Public Library / Chinook Regional Library Board	Councillor Plewis
RCMP Advisory	Mayor Bridal
Southwest Facility Foundation	Councillor Plewis
Southwest Multicultural Association Truth & Reconciliation Planning Committee	Councillor Stewart
Southwest Municipal Government Committee	Councillor Tuntland-Wiebe
Street/Facility Naming Advisory Board	Councillor Christiansen Councillor Deg
Swift Current Broncos	Councillor Deg
Tourism Swift Current Inc.	Councillor Stewart.


 Jackie Schlamp, City Clerk

CAO Recommendation:

I concur with the recommendation.


 Kyle Attanasio, CAO



City of Swift Current

C.A.O. Report

Date: December 1, 2025
To: Chief Administrative Officer
From: City Clerk
Subject: Amendment to Procedure Bylaw No. 15 – 2007

BACKGROUND

The City of Swift Current’s Procedure Bylaw No. 15 – 2007 (“Procedure Bylaw”) establishes the rules governing City Council and Standing Committee meetings in accordance with *The Cities Act* (“the Act”). These provisions ensure that meetings are conducted in a manner consistent with legislative requirements for transparency and public accessibility.

While maintaining compliance with legislative obligations, effective governance emphasizes the importance of scheduling meetings to promote openness, accessibility, and operational efficiency. Additionally, best practices recommend balancing the needs of elected officials, administrative staff, and the public to support informed decision-making and meaningful participation. Adjusting meeting times is recognized as a strategy to improve engagement, reduce fatigue, and enhance productivity.

DISCUSSION

At the Governance and Priorities Committee meeting held on September 10th, 2025, Council considered adjusting the start time of regular Council meetings to better accommodate busy schedules and minimize the likelihood of meetings running late into the evening. Key considerations included impacts on Administration, such as childcare and pick-up routines, while ensuring continued public accessibility.

Following this discussion, Council approved a trial period for the remainder of 2025 to evaluate the implications of an earlier start time on public participation and overall meeting efficiency. This decision was formalized through Council Resolution No. 223 – 2025, adopted at the September 29th, 2025 Council meeting.

During the trial period:


- Administration did not receive feedback from residents.

- Council reviewed the impact on public engagement and operational effectiveness.
- Findings indicated that earlier start times provided measurable benefits, including:
 - Reduced meeting durations.
 - Improved communication among Council and Administration.
 - Enhanced convenience for external presenters.

These outcomes align with governance best practices, which advocate for meeting structures that support efficiency and accessibility. As such, Council tasked Administration to take the necessary steps to formally move meeting start times to be 5:00 p.m.

RECOMMENDATION

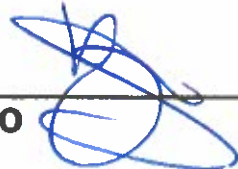
THAT City Council hereby waives notice of its intention to consider a bylaw to amend the Procedure Bylaw No. 15 – 2007 to change the start time for the regularly scheduled Council meetings to 5:00 p.m.



Jackie Schlamp, City Clerk

CAO Recommendation:

I concur with the recommendation.

Kyle Attanasio, CAO 

BYLAW NO. X – 2025

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to amend Bylaw No. 15 – 2007, being the Procedure Bylaw, to change the start time for the regularly scheduled Council meetings to 5:00 p.m.

THE COUNCIL OF THE CITY OF SWIFT CURRENT, SASKATCHEWAN, IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. Amendment

THAT Bylaw No. 15 – 2007 be amended as follows:

- a) That Section 8. Regular Meetings of City Council be deleted and replaced with the following:

Regular Meetings of City Council

8. (1) City Council shall hold regular meetings on Monday evening every other week. The said meetings shall be held in the designated Council Chambers. The meetings shall begin at the time of 5:00 p.m. local time.
8. (2) Whenever any Monday referred to in Subsection (1) hereof is a Statutory or Public Holiday according to law, the City Council, unless otherwise determined by a resolution passed at a previous meeting, shall meet at the same hour and place on the day next following, which is not a Statutory or Public Holiday.

2. Repeal

Bylaw No. 4 - 2010 is hereby repealed.

3. Effective Date

This Bylaw shall come into force and take effect upon on the day of final passing thereof.

_____ MAYOR _____ CITY CLERK

INTRODUCED AND READ a first time this --- day of Month, Year.

READ a second time this this --- day of Month, Year.

READ a third time and finally passed this --- day of Month, Year.

Date: November 26th, 2025
To: Chief Administrative Officer
From: General Manager of Community Services
Subject: **City of Swift Current Accessibility Master Plan**

BACKGROUND

The City of Swift Current began developing a three-year accessibility plan in January of 2025 to demonstrate our commitment under *The Accessible Saskatchewan Act* (“*The Act*”). This plan provides a roadmap to begin to identify and remove and prevent accessibility barriers, while promoting inclusion across municipal services, infrastructure and community engagement. It reflects *the Act’s* guiding principles of inclusion, adaptability, diversity, collaboration, self-determination, and universal design.

The Act defines disability as any impairment that, in interaction with a barrier, hinders an individual’s full and equal participation in society. It includes physical, mental, intellectual, cognitive, learning, communication or sensory impairments and functional limitations. These can be permanent, temporary or episodic in nature, or evident or not. *The Act* aims to remove all types of barriers that prevent or limit full participation for people with disabilities.

DISCUSSION

To ensure the plan reflects real experiences and Swift Current community needs, the City partnered with Squarely Accessible to develop a plan informed by local input. Engagement included:

- Development and implementation of an Accessibility Advisory Committee made up of seven (7) community members of the public living with a disability or supporting someone with a disability.
- Information gathering through three (3) community focus group sessions with over 14 residents consulted.
- A public survey conducted from November 3rd – 17th with 296 responses.

From this input, seven (7) accessibility priorities were identified, each with short, medium and long-term actions.

- Enhance the accessibility of built environments in the City’s core spaces.
- Increase availability of accessible transportation.
- Strengthening inclusive communication, information sharing, and public engagement.
- Embed accessibility and inclusion into policy and bylaw updates.
- Enhance staff training in accessibility and inclusion.
- Embed accessibility and inclusion into safety and emergency planning.
- Play a leadership role in building a more inclusive culture through accessibility.

The goal is not to resolve all accessibility issues immediately, but to begin implementing meaningful changes toward a more inclusive community. To meet the provincial guidelines, the Swift Current Accessibility Master Plan was posted publicly to the City’s website on December 3rd, 2025.

RECOMMENDATION

THAT City Council adopts the 2026 – 2028 Accessibility Master Plan as attached.

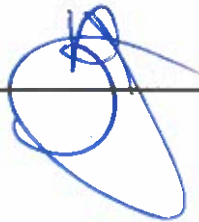


Nicole Spenst, General Manager of Community Services

CAO Recommendation:

I concur with the recommendation.

Kyle Attanasio, CAO





CITY OF
SWIFT CURRENT

2026-2028 ACCESSIBILITY PLAN

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Please note this document is deliberately spaced and formatted for accessibility. If you require an alternate format, please contact our Community Services Division at 306-778-2787 or communityservices@swiftcurrent.ca.

In the spirit of Respect and Reconciliation, we acknowledge that we are on Treaty 4 territory, the ancestral land of the Cree, Anishinabek, Dakota, Nakota, and Lakota Nations and the homelands of the Metis people.

Welcome from the Mayor

The City of Swift Current is guided by five core values: Integrity, Unity, Responsibility, Leadership, and Play. These values shape how we plan, make decisions, and serve our community.

Accessibility reflects these values. We're committed to listening, learning, and working with people who know accessibility best. Together, we'll identify gaps, make improvements, and build a future where everyone feels welcome and included.



Sincerely,

A handwritten signature in black ink, appearing to read 'Al Bridal'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mayor Al Bridal
City of Swift Current

Executive summary

Introduction and purpose

Inclusion is one of the City of Swift Current's core values and guides how we serve our residents, business communities, staff, and visitors.

According to the 2022 Canadian Survey on Disability, 8 million Canadians—more than 27 per cent of the population—have a disability. Among seniors, that rate rises to 40 per cent. As the Canadian population continues to age, these trends emphasize the growing importance of creating accessible environments.

Our Accessibility Plan supports the City of Swift Current's strategic priorities for inclusive growth, community health, and economic vitality. It outlines the main priorities and actions we will focus on over the next three years to make the City more accessible for everyone.

Our engagement process

With the support from our partners at accessibility consulting firm [Squarely Accessible](#), the City of Swift Current launched a public consultation process to gather feedback from people living with disabilities and others in our community to make sure our Accessibility Plan reflects real experiences and needs.

As part of this process, the City:

- Established an Accessibility Advisory Group of nine members, which provided strategic guidance, personal opinion, advice, and support to the City in improving accessibility in our policies, services and spaces.
- Held focus groups with 14 residents living with disabilities, business owners, and nonprofit organizations that serve, support, or represent people with disabilities.

- Launched a City-wide digital survey that received 296 responses, which allowed us to gain a more complete, diverse understanding of accessibility in Swift Current.

What we heard

A committee of City staff worked with our partners at [Squarely Accessible](#) to review all of the feedback to make our policies, services, and spaces more accessible and inclusive.

A recurring theme in the feedback was the need for the City to take a proactive approach to accessibility planning, rather than addressing issues only once they are identified.

Across our engagement activities, common themes included barriers in built environments, which make many of the City's core buildings challenging for some people to access or use. These barriers include but are not limited to parking, washrooms, physical infrastructure, travel paths, and signage.

Other highlighted areas included information sharing, transportation, sidewalks and snow removal, accessible housing, emergency preparedness and attitudinal barriers.

Our priorities

The City of Swift Current's work will be organized around six priority areas, each supported by specific short-term and long-term actions.

- **Built Environment:**
 - Enhance the accessibility of built environments in the City's core spaces.
 - Embed accessibility and inclusion into policy and bylaw updates.
- **Information and Communications:** Strengthen inclusive communication, information sharing, and public engagement.
- **Transportation:** Increase availability of accessible transportation.
- **Service Delivery:** Embed accessibility and inclusion into safety and emergency planning.
- **Employment:** Enhance staff training in accessibility and inclusion.
- **Attitudes:** Play a leadership role in building a more inclusive culture through accessibility.

Swift Current at a glance



17K
residents



8K
households

Located in Southwest Saskatchewan, the City of Swift Current is found along the Trans-Canada Highway.

As the region's retail and cultural hub, Swift Current boasts a growing population of almost 17,000 people, with nearly 8,000 households calling it home.

Swift Current is a connected, healthy community with a familiar small-town feel. Supporting a mix of small and medium-sized enterprises, its thriving business community has a strong foundation built upon industries like agriculture, manufacturing, oil, and gas.

Our vision

A vital and thriving community to live, work, visit, and play.

Our mission

We provide quality municipal experiences that are inclusive and welcoming to all. Through continuous improvement and innovation, we enhance our services to foster community wellbeing, prosperity, and value.

Our values

- Integrity – Commitment to our word and actions, with open, honest communication that builds trust.
- Unity – Inclusive and welcoming to all, founded on mutual respect and a common vision for our future.
- Responsibility – Making thoughtful informed decisions to advance our City, as accountable stewards of our resources.
- Leadership – Approach that is visionary, progressive, and futuristic, supported by strategic action for a thriving City for years to come.
- Play – Creating healthy, safe spaces and places where families can experience fun, enjoyment, and leisure.

The City of Swift Current's commitment to accessibility

Understanding accessibility

[The Accessible Saskatchewan Act](#) defines a barrier as anything that hinders or challenges the full and equal participation in society of persons with disabilities.

It includes but is not restricted to physical, intellectual, cognitive, learning, communication, or sensory disabilities. These can be permanent, temporary, or episodic, and may be visible or non-visible.

When spaces are not designed to include everyone, they create unnecessary barriers.

By identifying, removing, and preventing accessibility barriers, we make it easier for everyone to participate. Using the [principles of universal design](#), we know designing for accessibility doesn't just benefit people with disabilities; it makes environments and systems better for all.

Learning about the barriers that people with disabilities experience is an important step toward creating a fair and inclusive society. The *Accessible Saskatchewan Act* outlines several key areas:

- Built Environment (buildings, places, and spaces).
- Information and Communications (standards that make giving and receiving information accessible for persons with disabilities).
- Transportation (buses and taxis).
- Service Animals (public education and public access).
- Service Delivery (getting goods, services, or programs).
- Employment (hiring and workplace standards).

- Procurement (buying goods and services).

Some examples of common barriers include physical barriers, information and communications-related barriers, and attitudinal barriers.

Physical barriers

Physical barriers exist when spaces are designed in ways that prevent or limit mobility or access.

For example:

- Hosting public events at a venue that is only accessible by stairs.
- Parking lots without curb cuts that make it difficult to access sidewalks. Washrooms that lack accessible stalls or automatic door openers.
- Doorknobs that cannot be turned by a person with limited dexterity or strength.

Information and communications barriers

Information and communications barriers exist when information or material is shared in a way that is not accessible to all people.

For example:

- Using small print that is hard to read.
- Websites and documents that are not accessible for people who use assistive technology.
- Only providing customers with one option to contact your organization (such as by phone) instead of multiple options.

Attitudinal barriers

Attitudinal barriers exist when people act or think based on false assumptions.

For example:

- Not including persons with disabilities in decisions that impact them.
- Assuming that all persons with disabilities require the same accommodations instead of asking how or if they want to be supported.
- Speaking to an aid or interpreter instead of directly to a person with a disability.
- Avoiding a person with a disability for fear of offending them.

Our statement of commitment

Accessibility is a basic human right.

This right is affirmed in the [Canadian Charter of Rights and Freedoms](#). Since the Charter's formal recognition in 1982, accessibility laws across Canada have helped bring these values to life, turning values into real protections and inclusive practices.

To support this commitment, the Government of Saskatchewan introduced [The Accessible Saskatchewan Act](#) (2023), which requires certain public-sector organizations to create and publish accessibility plans. The Accessible Saskatchewan Regulations (SR 108/2023) list the City of Swift Current as one of those organizations.

Because of this, the City must publish its first accessibility plan by Dec. 3, 2025, and review and update it at least every three years. The plan must be developed with input from people with disabilities and must include a way for the public to share feedback.

Our work is also guided by the [Saskatchewan Human Rights Code](#). We believe accessibility benefits **all** members of our community.

In keeping with the [Truth and Reconciliation Commission of Canada's Calls to Action](#), we will seek culturally responsive approaches to accessibility wherever appropriate.



Overview of current initiatives

Inclusion is one of our core values and guides how we serve our residents, business communities, staff, and visitors.

As we developed our Accessibility Plan, we began by reflecting on where we are today. The next section offers a closer look at some of the key supports already in place.

A snapshot of Swift Current

The City of Swift Current provides a wide range of services to support our diverse community as they live, work, and play.

Accessibility is an important part of how we plan and deliver these services, and each department contributes in different ways. Our key service areas include, but are not limited to:

- **Swift Current Airport and Transit Services**, including [Swift Transit](#) (fixed-route public transit) and Access Transit (paratransit).
- **Infrastructure and Operations**, responsible for maintaining safe, navigable routes and infrastructure (e.g., snow clearing, street maintenance, sidewalk repair, signage).
- **Asset Management and Engineering**, overseeing sidewalk replacements, road rehabilitation, and major capital projects.
- [Emergency Services](#), including the fire department and local Royal Canadian Mounted Police detachment.
- [Corporate Services](#), providing internal support and some public-facing functions like [Financial Services](#).
- **Building and Bylaw**, assisting residents with bylaw matters and building codes and permits.

- [Light and Power](#), supplying reliable energy to homes, businesses, and community facilities.
- [Community Services](#), planning and operating Swift Current's abundant parks and many of the facilities that support [recreation](#), [parks](#), and [culture](#) opportunities.



The City of Swift Current is guided by several key planning documents that shape how we plan for growth and serve our community. They reflect our shared vision for a safe, inclusive, and accessible city.

Accessibility is a common thread running through each plan, ensuring the needs of people of all ages and abilities are considered in planning and service delivery.

The documents include:

- [Official Community Plan](#)
- [Recreation, Parks and Culture Master Plan](#)
- [Downtown Master Plan](#)
- Transportation Master Plan
- [2022-2027 Strategic Plan](#)
- Inclusion and Access for Community Recreation Programs (under review)



We've outlined some of our current and past initiatives, reflecting our commitment to coordinated progress toward accessibility and inclusion.

While it's not possible to list every achievement, the examples below provide a snapshot of our ongoing efforts.

Advancing accessibility in recreation and events

Many of our recreational and event facilities are moving forward and becoming equipped with accessible washrooms and interior public areas, as well as a range of adaptive equipment and supports like:

- microphones for events
- handheld listening devices compatible with hearing aids at Swift Current Museum (hearing loop)
- accessible picnic tables
- accessible community garden boxes
- accessible ramp access (Market Square stage)
- planned installation of automatic/powered doors



Accessibility in action: Plewis Automotive Group Inclusive Park

Swift Current's inclusive park was created with one purpose: to offer a welcoming space for all. It supports the cognitive, emotional, physical, and social development of people of all ages and abilities, reflecting our belief that play should be for everyone.

The first of its kind in Swift Current, the park features a 9,000-square-foot playground surface designed around the principles of inclusivity. The play structure has multiple entrance and egress points for individuals with mobility challenges.

The park also includes an adult change table in both family washrooms, another first for our community.

Other specific initiatives in our recreational and event facilities include:

- **[Magnus Newland Arena](#)**: Added custom-built, portable wheelchair platform and ramp for spectators with mobility issues, as well as bleacher upgrades and addition of safety and handrails.
- **Dickson Community Centre**: Purchased new classroom chairs that are more accessible, with the support of the [Living Sky Community Development Corporation Grant](#).
- **[Stockade building](#)**: Replaced sidewalk and concrete pad, which now includes a new wheelchair-accessible entry spot, and equipped main entrance doors with automatic openers.
- **Doc's Town**: Renovated washrooms to improve accessibility and inclusivity, creating a wider sidewalk to accommodate wheelchairs and adding accessible counters and wheelchair-friendly doors with push-button openers.
- **[InnovationPlex](#)**: Added elevator and accessible washrooms.
- **RC Dahl Centre**: Built accessible washroom, added public computer stations with wheelchair access in library, and installed push buttons on all exterior doors.
- **Fairview Pool**: Added an accessible parking spot and ramp to facility entrance and a poolside wheelchair lift, as well as access steps with handrails in the dive tank (used seasonally).



Accessibility in action: Facility assessments

Creating spaces where everyone feels welcome and included is at the heart of a strong community. The City has engaged a consultant to conduct [Rick Hansen Foundation Facility Accessibility Assessments](#), beginning with the [Swift Current Aquatic Centre](#).

This comprehensive assessment evaluated both the interior and exterior environments, as well as the surrounding site, to identify opportunities for improving accessibility, considering universal design principles, building code requirements, national and international standards, and accessibility best practices and guidelines.

Accessible transportation and infrastructure

Convenient, well-designed accessible parking in the downtown core allows people of all abilities to access local businesses, services, and public spaces. The City of Swift Current has committed to a number of improvements to address accessibility challenges. Our key focus areas include:

- an annual sidewalk replacement program
- assessing and mapping accessible parking
- installation of more benches
- repairs of uneven surfaces
- improved connectivity for active transportation
- continued partnership with SaskAbilities on Access Transit

Accessibility in action: Trail Subdivision improvements

The City's Trail Subdivision includes multiple pathways that cross roadways currently unmarked by crosswalk signs or pavement markings.

Our improvement project aims to address these safety concerns by installing pedestrian crosswalk signage and pavement markings, and lowering the high-profile rolled curb to enhance safety and accessibility for everyone who uses the trail system.

Inclusive workplace practices

The City of Swift Current values an inclusive workplace where all employees have the opportunity to contribute their best. We are committed to meeting our obligations under *The Saskatchewan Employment Act*, Occupational Health and Safety legislation and human rights requirements.

Because our workforce includes a wide range of roles, the types of supports employees may need to perform their jobs effectively can vary.

When support is needed, the City works collaboratively with employees to identify reasonable solutions that meet both their needs and operational requirements.

Examples of supports may include:

- Changes to work schedules or temporary adjustments to job duties.
- Workspace or equipment changes, such as ergonomic tools or improved accessibility features.
- Communication and technology supports, including accessible formats or assistive technology.
- Health and safety measures tailored to individual needs, such as personal evacuation plans or alternate duties during extreme conditions.

Additionally, by strengthening our skills in accessibility, we can help ensure everyone, both within the City and in the communities we serve, can access information and participate fully. Several members of our team have already completed specialized training to enhance the accessibility of our digital spaces, including our website and social media channels.

We look forward to continuing to build our team's knowledge and expertise to further support an inclusive workplace.

Stronger together

The City of Swift Current stays connected with individuals and organizations that represent people with disabilities to understand their needs and perspectives better.

Our Community Services team frequently collaborates with [SaskAbilities](#), partnering on programs and events that support inclusion.

We also work in partnership with SaskAbilities to operate both our Access Transit and public transit system, as well as the recycling depot. Our partnership provides opportunities for local adults and children with disabilities to enhance their independence and participation in the community.



Our team also chairs an Interagency Committee that brings together representatives from SaskAbilities and other community organizations to strengthen related initiatives.

Engaging the Swift Current community

With the support from our partners at accessibility consulting firm [Squarely Accessible](#), we launched a public consultation process to gather feedback from people living with disabilities and others in our community to make sure our plan reflects real experiences and needs.

Accessibility Advisory Group

The City established an Accessibility Advisory Group (AAG). This group provided strategic guidance, personal opinion, advice, and support to the City in improving accessibility in our policies, services and spaces.

The AAG was made up of nine diverse community members and included:

- People with disabilities from across the community, who can share their personal experiences and the barriers they encounter in everyday life.
- People who provide services, support, or care to individuals with disabilities in the community.
- City staff who play a direct role in making City services and spaces more accessible.

Targeted focus groups

We held focus groups with residents living with disabilities, business owners, and nonprofit organizations that serve, support, or represent people with disabilities.

These sessions were held online and provided a safe space for open conversation, with participants sharing their thoughts on current accessibility gaps, how well existing supports are working, and how these supports can be improved to better meet everyone's needs.

An accessibility survey

In addition to the AAG’s work and the targeted focus groups, we recognized the importance of hearing from a wider range of voices in our community. In fall 2025, we launched a City-wide accessibility survey.

Participation was not limited to people with disabilities; everyone was encouraged to share their experiences, insights, and perspectives. This feedback allowed us to gain a more complete, diverse understanding of accessibility in Swift Current.



What we heard

A committee of City staff worked with our partners at [Squarely Accessible](#) to review all of the feedback to make our policies, services, and spaces more accessible and inclusive. These insights helped guide the next steps in our planning.

Through our engagement process, we identified barriers to accessibility and inclusion experienced by people with disabilities, along with strategies and techniques to begin removing these barriers.

We learned that people appreciate the City's ongoing work to support accessibility and inclusion. Many residents were especially glad to have an accessible playground to enjoy.

During the engagement process, participants said they felt listened to and valued the chance to help shape this plan. They also thanked the City of Swift Current for creating a meaningful engagement experience.

However, feedback from residents, businesses, and organizations within the City highlighted areas where more work is needed to address barriers.

We heard several common themes during our data collection:

Built Environment:

- Many of the City's core buildings still have barriers that make them hard for some people to access or use, including facilities under the City's jurisdiction. These barriers include but are not limited to parking, washrooms, physical infrastructure, travel paths, and signage.
- People raised concerns about the accessibility and safety of sidewalks, along with snow removal in busy pedestrian areas.
- Accessible housing is limited, affecting residents' ability to stay in the City.
- The City should focus on making all spaces welcoming and accessible for everyone, including people with disabilities.

Information and Communications:

- The City should make it easier to learn about and join community events that promote inclusion for everyone.
- Many people noted they experience barriers accessing information and digital resources provided and produced by the City.

Transportation:

- Accessible transportation is a barrier for many residents. Specific issues focused on availability, lack of options, and flexibility.

Service Delivery:

- The City needs to focus on planning for accessibility before problems happen, rather than fixing issues only after they are identified.
- Residents experience barriers about planning and preparing for emergencies.

Employment:

- Employment is important for helping people with disabilities thrive in the community and reach their full potential.

Attitudes:

- Residents experience attitudinal and systemic barriers, particularly those with hidden or sensory disabilities.

Some of the supports and potential initiatives that would make the biggest difference to residents' quality of life include:

Built Environment:

- Updating buildings with universal design features like barrier-free washrooms, elevators, power-assisted doors, and ramps.
- Improving travel paths, sidewalks, and snow removal.
- Working with partners to create more accessible housing in the City.

Information and Communications:

- Improving accessibility in digital spaces, including a webpage highlighting City accessibility.
- Creating the opportunity for continued conversation between residents and City officials, with ways to give feedback about accessibility.

Transportation:

- Extending the hours of accessible transportation services.

Service Delivery:

- Improving access to recreational facilities and programming.
- Increasing disability awareness and accessibility across City programs.

Employment:

- Providing more accessibility training for City staff.

Looking ahead: our path forward

Our Accessibility Plan supports the City of Swift Current's strategic priorities for inclusive growth, community health, and economic vitality. It also aligns with our goals to:

- **Advance Our Community** (enhancing community safety, wellbeing, and quality of life through accessible facilities, programs, and employment opportunities)
- **Strengthen Our People, Leadership, and Governance** (by fostering an inclusive culture that values participation for all)

This plan outlines the main priorities and actions we will focus on over the next three years to make the City more accessible for everyone.



Our priorities and actions: 2026 to 2028

Built Environment: Enhance the accessibility of built environments in the City's core spaces

Goal:

Make public buildings, sidewalks, curbs, and washrooms easier and safer for residents with disabilities to use.

2026-2028 actions:

Short term:

- Conduct an initial accessibility audit of civic facilities and downtown corridors, looking for opportunities to incorporate universal design principles.
- Conduct an initial accessibility audit of snow removal practices.

Medium term:

- Start fixing issues identified in the audit on curb and sidewalk renewal in the Main Street priority zone.
- Develop options to improve snow removal practices.

Long term:

- Start updating washrooms in major civic buildings and recreation facilities.

Built Environment: Embed accessibility and inclusion into policy and bylaw updates

Goal:

Continue to build accessibility and inclusion into municipal governance and policy and bylaw frameworks.

2026-2028 actions:

Short term:

- Review zoning and building bylaws for accessibility clauses.

Medium term:

- Adopt Accessibility Design Guidelines for developers.

Long term:

- Create an accessibility checklist for permits and inspections.

Information and Communications: Strengthen inclusive communication, information sharing, and public engagement

Goal:

Provide accessible, centralized communication channels for all residents, business communities, staff, and visitors.

2026-2028 actions:

Short term:

- Develop an accessible digital presence by:
 - Reviewing the City of Swift Current’s brand, and communication channels and materials, to make sure they follow accessibility best practices.
 - Expanding accessibility-focused resources and developing a way for people to give feedback.

Medium term:

- Update the City’s website, social media, and communications channels to meet current accessibility standards.
- Continue to train staff on accessible communication practices (for example, accessible documents, social media, and plain language).

Long term:

- Launch a public awareness campaign called “Accessibility is Everyone’s Business” to help residents and local businesses understand accessibility and why it matters. This could include creating helpful resources, like a guide for hosting accessible events in City spaces.

Transportation: Increase availability of accessible transportation

Goal:

Improve accessible transportation services so residents can fully take part in community life.

2026-2028 actions:

Short term:

- Review Access Transit operations and identify barriers.

Long term:

- Develop and launch a pilot program to test extended evening hours and same-day bookings.
- Review the pilot program and explore new models and partnerships for accessible transportation.

Service Delivery: Embed accessibility and inclusion into safety and emergency planning

Goal:

Build accessibility into emergency management plans and public safety systems.

2026-2028 actions:

Short term:

- Review and update existing emergency alert systems and evacuation routes for accessibility.

Medium term:

- Consider accessibility as the City develops emergency preparedness materials in multiple formats.

Long term:

- Conduct inclusive emergency drills with first responders and use learnings to continually update the emergency preparedness materials.

Employment: Enhance staff training in accessibility and inclusion

Goal:

Build municipal (City) staff's understanding of accessibility and inclusion, including hidden and less obvious disabilities, so they can confidently apply it in City programs and services. Through specialized, disability-focused training, staff can build essential accessibility skills and knowledge.

2026-2028 actions:

Short term:

- Review all staff training programs to check how much accessibility information is included, and update them as needed to follow current best practices.

Medium term:

- Include accessibility training as part of the City's onboarding and hiring processes.
- Build accessibility into regular training processes and provide annual accessibility-focused professional development opportunities for all departments.

Long term:

- Review recruitment, hiring, and onboarding processes to make them more accessible. This could include activities like creating inclusive job postings, encouraging applicants to indicate if they need supports, and reviewing job requirements (like driver's licences) to make sure they don't exclude people.

Attitudes: Play a leadership role in building a more inclusive culture through accessibility

Goal:

Promote a City-wide culture that supports accessibility and inclusion.

2026-2028 actions:

Short term:

- Create a City-wide Accessibility Leadership Network to share knowledge and encourage discussions on making spaces and services more inclusive, including areas not directly managed by the City.

Medium term:

- Develop protocols and incorporate accessibility in procurement, grants, and event planning.

Long term:

- Create an annual “Accessibility in Action” recognition program to celebrate organizations and individuals who promote accessibility and inclusion and influence culture change within the City.

Next steps

Monitoring our progress

Our Accessibility Plan outlines the City of Swift Current's activities for 2026 to 2028.

This plan is a living document that will grow and evolve with our community. We will review and update it every three years to show our progress, new ideas, and evolving best practices in accessibility.

Everyone has a role to play in making Swift Current a more accessible, inclusive city. By working closely with local businesses, organizations, and residents, we will strengthen our collective efforts. Your voice helps shape our shared path forward.

Contact us

We value your feedback and welcome members of the public to submit comments about our Accessibility Plan:

City of Swift Current
Community Services Division
Phone: 306-778-2787
Email: communityservices@swiftcurrent.ca

Appendix A: Glossary of common definitions

Ableism and Disability Oppression: Ableism or disability oppression is the discrimination of and social prejudice against people with disabilities based on the belief that typical abilities are superior. At its heart, ableism is rooted in the assumption that disabled people require 'fixing' and defines people by their disability. Ableism views typical abilities as the norm and devalues people who have physical, intellectual, psychiatric, sensory, or other disabilities.

Accommodation: Any technical aid or device, personal support, or disability-related support that a person may require. This can include, but is not limited to, accessible document formats, mobility supports to attend a meeting, interpretation or captioning services, or ensuring space has sensory-sensitive features.

Adaptability: The ability to be modified for a new use or purpose. Disability and accessibility are evolving concepts that change as services, technology, and attitudes change.

Alternate formats: Alternate ways of providing information beyond traditional printed material. Examples include large print, text-only documents, and Braille.

Alternative text: Also referred to as alt tags or alt attributes. Alternative text provides a verbal description of a visual or graph for individuals with visual impairments who use screen readers.

Barrier: Anything that hinders or challenges the full and equal participation in society of persons with disabilities.

Captioning: Text at the bottom of the screen (television/video) allows people to access spoken dialogue and distinct noises. Closed captioning is similar, but the text must be decoded to appear on the screen.

Disability: Any impairment that, in interaction with a barrier, hinders an individual's full and equal participation in society. Disabilities can be permanent, temporary or episodic in nature, and may or may not be evident. There are many types of disabilities that people experience, including physical, mental, intellectual, cognitive, learning, communication, and sensory impairments.

Diversity: Recognizing that each person is unique and has different backgrounds. Diversity means including or involving people from a range of different social or ethnic backgrounds and of different genders, sexual orientations, disabilities, etc.

Inclusion: Providing equal access to opportunities and resources for people who might otherwise be excluded or marginalized, such as individuals with physical or intellectual disabilities and members of other minority groups.

Gender diversity: Gender diversity encompasses the recognition and celebration of individuals whose gender identities and expressions fall outside of the traditional binary of male and female.

Large print: Printed information provided in a large font size (18 pt or larger) for people who have low vision or varying disabilities.

Neurodiversity: Neurodiversity acknowledges that differences in how brains function are normal variations, not deficits, and embraces the diverse ways people think, learn, and interact with the world.

Plain language: Clear, conversational communication that makes sense to the intended audience. The goal of plain language is to communicate so clearly that the intended audience can easily find what they need, understand what they find, and use the information.

Self-determination: People are empowered to make their own choices and control their own lives.

Service animal: The Saskatchewan Human Rights Commission defines a service animal as an animal with specialized training to assist a person with a recognized physical and/or mental disability.

Universal design: Universal design means making things safer, easier and more convenient for everyone. It involves a range of design concepts, including design of products, or spaces and environments, to provide access in a way that respects all abilities.



City of Swift Current

C.A.O. Report

Date: December 1, 2025
To: Chief Administrative Officer
From: General Manager of Corporate Services
Subject: **Risk Management & Insurance Brokerage Services**

BACKGROUND

The City of Swift Current carries insurance policies that are a means of financial protection in the event a potential loss incident occurs. As a policyholder, the City must renew its policies annually to ensure continued coverage for property and equipment, contents, fire fighting equipment, general liability, commercial auto, and municipal errors & omissions.

For the past 20 years, Westland Insurance Group Ltd. (formerly Dickson Agencies Ltd.) has provided risk management and insurance brokerage services to the City of Swift Current.

DISCUSSION

In October 2025, a Request for Proposals (RFP) was posted on SaskTenders and the City website for Risk Management & Insurance Brokerage Services. The City received four (4) responses; one (1) from a local brokerage agencies and three (3) from brokerage agencies located in other Saskatchewan and Alberta cities.

All submissions were evaluated based on the following criteria:

- Response to Service Requirements, such as risk management, loss control services, claims management, insurance services, and general advisory services;
- Proposed Account Team;
- References & Past Performance;
- Company Profile;
- Transition or Implementation Plan;
- Cost; and
- Quality & Completeness of Proposal.

Westland Insurance Ltd. (Westland) of Swift Current, SK, ranked the highest according to the scoring criteria. Westland is a local brokerage agency, with a depth of experience in

working on municipal insurance programs and a breadth of understanding of the risks inherent in municipal operations.


This experience, coupled with Westland’s team of local insurance professionals available to assist the City with timely responses to insurance and advisory services, has resulted in Administration being very satisfied with the level of service received from Westland over the past 20 years.

Since the City does not have a dedicated risk management or insurance claims department, Westland’s commitment to continuing to provide the City with an exceptional level of service is of great importance. Westland will continue to provide complete, end-to-end claims management services, including serving as an advocate to ensure resolution of claims related matters in the best interest of the City. Westland is also able to provide a full range of risk management, general advisory, and loss control services, including fire prevention and general liability.

There are no direct financial implications related to risk management & insurance brokerage services. As the broker, Westland will negotiate and place the City’s insurance programs with an appropriate insurer on an annual basis. All brokerage fees are included in the annual insurance premiums paid by the City.

RECOMMENDATION

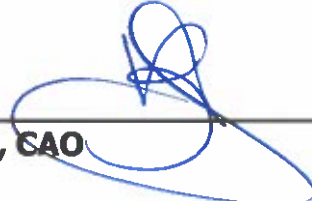
THAT City Council awards Risk Management & Insurance Brokerage Services to Westland Insurance Group Ltd. for a three (3) year term, commencing on February 1st, 2026, and terminating on January 31st, 2029, with the option to renew for another three (3) year term.



Melissa Shaw, General Manager of Corporate Services

CAO Recommendation:

I concur with the recommendation.



Kyle Attanasio, CAO

Date: December 2, 2025

To: Chief Administrative Officer

From: General Manager of Infrastructure and Operations

Subject: 2026 Water Treatment Chemicals Tender

BACKGROUND

The City of Swift Current Water Treatment Plant uses a variety of different chemicals to ensure the water treated from Swift Current Creek is potable and non-corrosive. These chemicals are tendered yearly, and the contract awarded to the lowest bid meeting all requirements. The tendered chemicals include:

- Potassium Permanganate – a strong oxidizing agent which helps in the removal of iron, manganese, and organic materials.
- Activated Carbon – used for removal of natural organic compounds, taste and odor compounds, and synthetic organic chemicals.
- Liquid Fluoride – used to supplement daily Fluoride intake and promote positive dental health.
- Chlorine Liquefied Gas – used for disinfection of potable water and offers a long-lasting low-cost residual disinfection.
- Caustic Soda – used to bring the potable water pH back to a neutral or slightly scale forming point.
- Liquid Alum – is the primary coagulant/flocculant. It causes suspended impurities to coagulate into larger particles to be filtered out more readily.

The chemicals are placed into inventory at time of purchase and expensed when used.

DISCUSSION

On October 31st, 2025, an invitation to tender was posted for on Sask. Tenders and the City website for the supply and delivery of the 2026 Water Treatment Plant chemicals. The tender closed November 21st, 2025. As per tender requirements, all prices include shipping to Swift Current, excluding GST. According to tax regulations, chemicals used in the production of potable water are PST exempt.

In 2025, two (2) unused tanks at the Water Treatment Plant were modified to be repurposed for Caustic Soda storage. This increase in capacity allows for larger bulk deliveries and has a forecasted cost savings of \$26,000 for 2026.


The lowest quoted unit price for each chemical meeting the specifications will be recommended.

No local businesses provided a tender submission.

RECOMMENDATION

THAT Council awards the supply and delivery of the 2026 Water Treatment Chemical requirements as follows:

Chemical	Company	City	Unit Price
Potassium Permanganate	Brenntag Canada	Winnipeg, MB	\$5.30/kg
Activated Carbon	ClearTech Industries	Regina, SK	\$1.26/kg
Liquid Fluoride	Klearwater Equipment & Technologies	Calgary, AB	\$3.38/kg
Chlorine Liquefied Gas	ClearTech Industries	Regina, SK	\$2.32/kg
Caustic Soda	Brenntag Canada	Winnipeg, MB	\$0.66/kg
Liquid Alum	ChemTrade West	Saskatoon, SK	\$0.483/kg



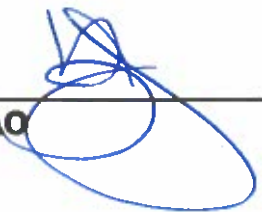
Keegan Story, Manager of Environmental Services



Greg Parsons, General Manager of Infrastructure and Operations

CAO Recommendation:

I concur with the recommendation.



Kyle Attanasio, CAO

BYLAW NO. X – 2025

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to provide for the creation of a debt not payable within the current year.

THE COUNCIL OF THE CITY OF SWIFT CURRENT, SASKATCHEWAN, IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

**PART I
GENERAL**

1. Title

This Bylaw may be cited as the “**Borrowing Bylaw for Property Development.**”

2. Legislative Authority

This Bylaw has been created pursuant to Section 134 of *The Cities Act* which requires a City to authorize the borrowing of moneys through a borrowing bylaw.

3. Purpose

The purpose of this Bylaw is to create a debt not payable within the current year for the purpose of renewing the property development term loan.

4. Definitions

In this Bylaw and in any resolution of the Council passed pursuant thereof, unless the context otherwise requires, the term or expression:

- a) “**City**” means the municipal corporation of the City of Swift Current.
- b) “**Commercial**” means land and improvements used or intended to be used for a commercial purpose.
- c) “**Council**” means Council for the City of Swift Current, elected pursuant to the provisions of *The Local Government Elections Act, 2015*, as the governing body of the municipality.

- d) “**Industrial**” means land and improvements used or intended to be used for an industrial purpose.
- e) “**Residential**” means land and improvements used or intended to be used for a residential purpose.

5. Interpretation

- 5.1 Headings are for reference purposes and shall not affect in any way the meaning or interpretation of the provisions of this Bylaw.
- 5.2 Any other words shall, insofar as they are not consistent with this Bylaw, have the same meaning as in *The Cities Act*, and amendments thereto.
- 5.3 Unless the context otherwise requires, words importing the singular number shall include the plural and vice versa.

PART II

BORROWING AND REPAYMENT

6. Borrowing

- 6.1 That pursuant to Section 134 of *The Cities Act*, a debt not payable within the current year shall be created consisting of Twenty-Four Million, Two Hundred Fifty-Five Thousand, Eight Hundred, Sixty-Eight Dollars and Forty-Eight Cents (\$24,255,868.48) for property development.

7. Borrowing and Repayment for Property Development

- 7.1 That the said debt in the amount of Twenty-Four Million, Two Hundred Fifty-Five Thousand, Eight Hundred, Sixty-Eight Dollars and Forty-Eight Cents (\$24,255,868.48) be formed as follows:
 - a) The sum of Twenty Million, Five Hundred Forty-Five Thousand, Eight Hundred, Sixty-Eight Dollars and Forty-Eight Cents (\$20,545,868.48) established as term debt with a fixed interest rate of 3.79% for a 12-month period; and
 - b) The remaining sum of Three Million Seven Hundred Ten Thousand Dollars (\$3,710,000) available as a revolving line of credit, with an interest rate of one-half percent (0.5%) below Prime.
 - c) That the sources of money to be used to pay the principal and interest owing under the above-mentioned borrowing will be the property development fund through the sale of commercial, industrial and residential lots.

BYLAW NO. X – 2025

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to regulate the collection and disposal of solid waste within the municipal boundaries of the City of Swift Current and to set the rates thereof.

THE COUNCIL OF THE CITY OF SWIFT CURRENT, SASKATCHEWAN, IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

**PART I
GENERAL**

1. Title

This Bylaw may be cited as the “**Solid Waste Bylaw**”.

2. Legislative Authority

This Bylaw has been created pursuant to Section 8 of *The Cities Act* which enables Council the authority to pass bylaws for the regulation and operation of public utilities, including waste management.

3. Purpose

The purpose of this Bylaw is to provide for the regulation of waste disposal and the operation of a waste disposal system, including the Swift Current Municipal Solid Waste Landfill, and to impose a charge on residential properties for the collection, removal and disposal of solid waste.

4. Definitions

In this Bylaw and in any resolution of the Council passed pursuant thereof, unless the context otherwise requires, the term or expression:

- a) “**Act**” means *The Cities Act*.
- b) “**Ashes**” means the residue and cinders from any substance used for fuel but does not include such residue as may accumulate as a result of building operations.

- c) **“Bylaw”** means any bylaw on record established and passed by City Council.
- d) **“Chief Administrative Officer” / “CAO”** means the person appointed by City Council as the administrative head of the City of Swift Current, pursuant to Section 84 of *The Cities Act*; and is referred to as the **“Chief Administrative Officer” (“CAO”)** and includes his/her duly authorized representative or designate of such person.
- e) **“Churches”** means places of worship.
- f) **“City”** means the municipal corporation of the City of Swift Current.
- g) **“Collection Area”** means the location within the corporate limits of the City of Swift Current from which garbage or waste collection shall be made and where the following conditions exist:
 - i. there are a minimum of two dwellings per acre; and
 - ii. such dwellings are adjacent to area where collection of waste is already established.
- h) **“Commercial Property”** means land and improvements used or intended to be used for a commercial purpose.
- i) **“Contractor”** means any person who has been awarded and has signed the solid waste collection contract with the City of Swift Current.
- j) **“Council”** means Council for the City of Swift Current, elected pursuant to the provisions of *The Local Government Elections Act, 2015*, as the governing body of the municipality.
- k) **“Department Head”** means the organizational head of the Department of Infrastructure and Operations, as determined by the CAO, and includes his/her duly authorized representative or designate of such person.
- l) **“Garbage”** means putrescent material including condemned meats, fish, fruits and vegetables resulting from the handling, preparation, cooking and consumption of food.
- m) **“Hazardous Waste”** means the wastes as defined in:
 - i. The Hazardous Substances and Waste Dangerous Goods Regulations;
 - ii. The Atomic Energy Control Act;
 - iii. The Explosives Act;
 - iv. The Oil and Gas Conservation Act; and
 - v. The Pipeline Act
- n) **“Industrial Property”** means land and improvements used or intended to be used for an industrial purpose.

- o) **“Institutional Property”** means places where the occupants’ sojourn for limited periods, including, but not limited to, senior citizens’ residences, except where defined by the Department Head as residential property, and hospitals.
- p) **“Multi-Family Dwelling”** means any land with improvements used for or intended to be used for, or in conjunction with, a residential purpose having separate access and egress directly to the outside or to a hallway leading to the outside consisting of two or more suites or apartments having sleeping, cooking and bathroom facilities.
- q) **“Municipal Solid Waste Landfill”** means the landfill sites located on the NE ¼ 32-15-13 W3 (East Landfill) and the S ½ 18-16-14 W3 (West Landfill);
- r) **“Officer”** means any Bylaw Enforcement Officer or Peace Officer, appointed or designated by Council for the purpose of enforcing this Bylaw or any municipal law enforcement officer, such as a member of the Royal Canadian Mounted Police.
- s) **“Peace Officer”** means a Member of the Royal Canadian Mounted Police, a Member of a Municipal Police Force, a Special Constable, a Fish and Wildlife Officer or a Bylaw Enforcement Officer.
- t) **“Permit”** means a document which the City grants a person the authority to dispose specific material named on the permit at the Swift Current Municipal Solid Waste Landfill and certifies that fees as per the schedule of this Bylaw have been paid,
- u) **“Person”** means any corporation, firm, partnership, association, registered company, unincorporated group of persons, natural person or other aggregation of the same.
- v) **“Receptacle”** means the container provided by the City of Swift Current designed for the storage and collection of solid waste.
- w) **“Resident”** means an individual, property owner or Member of Council eligible to vote in a City of Swift Current local election.
- x) **“Residential Dwellings”** means any land with improvements used for or intended to be used for, or in conjunction with, a residential purpose, but does not include Multi-Family Dwellings as defined within this Bylaw.
- y) **“Residential Property”** means both Residential Dwellings and Multi-Family Dwellings.
- z) **“Refuse”** means all putrescible and non-putrescible solid wastes including broken dishes, tins, glass, rags, cast-off clothing, waste paper, excelsior, cardboard, food containers, grass cuttings, shrubbery and tree prunings, weeds and garden waste, but does not include manure, night

soil, tree stump roots, turf, earth or such waste as may accumulate as a result of building operations.

- aa) **“School”** means a school or independent school as defined in *The Education Act, 1995* and includes:
 - a) grounds surrounding a school;
 - b) athletic fields;
 - c) parking lots;
 - d) green space; and
 - e) spaces rented or leased by other groups if it is owned or operated by the school or school division.
- bb) **“Solid Waste”** means any useless, unused, unwanted or discarded material resulting from ordinary community activities and shall include garbage, refuse and ashes.

5. Schedules

The following schedules, appendixes and forms are attached to, and form part of, this Bylaw:

- a) Schedule “A” – Rates and Fees
- b) Schedule “B” – Solid Waste Disposal Fees
- c) Schedule “C” – Amount which will be accepted by the City of Swift Current in lieu of prosecution; and
- d) Form “A” – Bylaw Violation Tag

6. Interpretation

- 6.1 Headings are for reference purposes and shall not affect in any way the meaning or interpretation of the provisions of this Bylaw.
- 6.2 Any other words shall, insofar as they are not consistent with this Bylaw, have the same meaning as in *The Cities Act*, and amendments thereto.
- 6.3 Unless the context otherwise requires, words importing the singular number shall include the plural and vice versa.

PART II COLLECTION

7. General

- 7.1 No person, being the owner, occupant, tenant or person in charge of any residential property shall put out or permit to be put out for collection any waste, garbage, refuse or ashes in receptacles of any type except those defined in Section 11 herein. Any other receptacles may be removed by the Contractor as waste.
- 7.2 No person shall fill or permit to be filled, any garbage receptacle to a greater height than the top of such receptacle. The lid of the receptacle must be able to close fully.
- 7.3 No collection of solid waste shall be made from any receptacle, except a container as defined in Section 11.
- 7.4 Nothing in this Bylaw shall be deemed to require the collection by the City of any trade, manufacturers waste or any material, being hazardous waste, liquid waste or residue resulting from the erection, alteration or removal of any building or parts thereof, but all such materials shall be conveyed by the owner at his own expense to the City's Municipal Solid Waste Landfill site.
- 7.5 All garbage matter that is collected by the City or its Contractor becomes the property of the City and shall be disposed of under terms or conditions the City directs.

8. Residential Property

All residential property shall have their garbage, refuse and waste removed at a regularly defined schedule as defined by the Department Head.

9. Non-Residential Property

All commercial property, industrial property, institutional property, schools and churches shall be responsible for making their own private arrangements for the collection and disposal of solid waste from their properties. Collection and disposal of solid waste shall be of sufficient frequency to prevent the creation of a nuisance or health hazard. The Department Head shall designate a property as a nuisance and give the owner of the property notice to remove any solid waste from the property forthwith. In the event that the owner fails to remove the solid waste the Department Head may give direction to have such solid waste removed and the cost of such removal shall be charged to the owner.

10. Duty of Contractor

- 10.1 The Contractor shall pick up all solid waste from residential property within the collection area as outlined in the Bylaw. The Contractor shall not levy any charges against the same for pickups.
- 10.2 The Contractor shall be as careful as is reasonably possible not to damage or misuse any solid waste receptacle.
- 10.3 The Contractor shall replace emptied receptacles in approximately the same location where the receptacle was picked up.
- 10.4 No person employed in the collection of waste or refuse shall pick, sort over, or remove any waste or discarded material from the collection vehicle, the owner's premises, or the Municipal Solid Waste landfill, except as directed by the Department Head.

PART III RECEPTACLES

11. Provision of Receptacles

- 11.1 Each residential dwelling will be provided with one 360-Litre receptacle for solid waste by the City. The owner or occupant of a residential property is responsible for the receptacles and are encouraged to mark their address on the cart. Regular receptacle maintenance issues are the responsibility of the Contractor.
- 11.2 Multi-family dwellings shall receive a receptacle in the quantity and capacity at the discretion of the Department Head.

12. Filling of Receptacles

- 12.1 No person shall fill a 360-Litre receptacle with material of such weight that the combined weight of the receptacle and its contents exceed 90.9 kgs (200 lbs.).
- 12.2 The Contractor shall not be required to remove any 360-Litre receptacle which, together with its contents, exceeds 90.9 kgs (200 lbs.) in weight.
- 12.3 No person shall fill or permit to be filled, any receptacle to a greater height than the top of such receptacle. The lid of the receptacle must be able to close fully.

13. Location of Receptacles

- 13.1 The location of the receptacle will be determined by the Department Head based on access conditions for the Contractor. Receptacles require a minimum clearance from obstructions of 0.6m (2ft) to the rear and 1.2m (4ft) on either side in order to be safely emptied. Receptacles must be placed on a clear and level location for pick up.
- 13.2 Receptacles are to be placed in position to pick up prior to 7 a.m. on the specified collection day and remain out until 5 p.m. for collection. Receptacles that are not placed prior to 7 a.m. will not be emptied until the following collection date.
- 13.3 When receptacles are located on private property the resident shall provide a suitable site for the receptacles and hereby guarantee right of access to the receptacle at all reasonable times in order to provide the service or inspect the receptacle. The resident further represents and warrants that such site is fully capable of supporting the receptacle and commercial collection vehicles and agrees the City and Contractor shall not be responsible in contract or in tort for any damage by the same to any driving or other surface or from any sub-surface disturbance or damage.

PART IV PROHIBITIONS

14. Prohibited Activities

- 14.1 No person shall burn solid waste material in the open air within the City.
- 14.2 No person shall burn, or permit to be burned, any rubber or leather within the City.
- 14.3 No person shall deposit or permit to be deposited at any time solid waste of any kind whatsoever on any City street, lane, sidewalk, boulevard or other public property.
- 14.4 No person shall place or mix or permit to be placed or mixed with any material for removal as waste any highly combustible or explosive waste.
- 14.5 No person shall permit any deceased animal to remain on any street or highway to obstruct the same, or to remain undisposed of for longer than four hours after death. The owner or person in charge of the deceased animal shall be responsible for the charges in connection with its disposal.

- 14.6 No person shall dispose of any hazardous waste in their receptacles or at the Municipal Solid Waste landfill.
- 14.7 All ashes shall be placed in a non-returnable plastic bag and securely tied at the top prior to being placed in any receptacle. Ashes shall be completely cold prior to being placed in a receptacle for disposal.
- 14.8 No person shall dispose of used oil or other liquid or gaseous waste at the Municipal Solid Waste landfill. No person shall spread used oil or other liquid or gaseous waste or dirty water on any street, lane, public property or private property.
- 14.9 No person shall use receptacles for the purpose of:
- a) disposing of furnishings such as couches, mattresses, dressers, etc.;
 - b) disposing of commercial waste;
 - c) disposing of construction or demolition waste;
 - d) disposing of batteries or tires; and/or
 - e) disposing of dirt, rocks, cement or other heavy materials.

PART V TRANSPORTATION AND DISPOSAL

15. Transporting Solid Waste

All vehicles hauling solid waste to the Municipal Solid Waste Landfill shall have the waste covered with a tarpaulin or contained in such a way as to prevent littering.

16. Disposal

- 16.1 All waste entering the Municipal Solid Waste Landfill shall be weighed at the scale installed at the entrance to the landfill. The charges for unloading the different categories of waste shall be set by resolution of Council, shown in Schedule B.
- 16.2 All waste being disposed of shall be deposited in the designated areas.
- 16.3 No person shall remove any waste product deposited in the Municipal Solid Waste Landfill.
- 16.4 No person may enter the Municipal Solid Waste Landfill except to deposit waste products.

- 16.5 No liquid or hazardous waste shall be deposited at the Municipal Solid Waste Landfill.
- 16.6 The hours of operation of the Municipal Solid Waste Landfill will be set by the Department Head.
- 16.7 All rates and fees associated with this Bylaw shall be set by resolution of Council and incorporated as Schedule "A" attached hereto.
- 16.8 Residential rate discounts will be issued with proof of residency. The City will accept SGI issued drivers licenses, current City of Swift Current Utility bills and property tax receipts as proof of residency.
- 16.9 A charge for the collection, removal and disposal of solid waste, in accordance with Section 16.7, shall be added to the electrical utility bill for all residential property.

PART VI ENFORCEMENT

17. Enforcement

It shall be the duty of the Department Head or his designate or Peace Officer of the City of Swift Current and members of the RCMP to enforce the provisions of this Bylaw.

18. Expense Recovery

- 18.1 If any person is in default in doing any matter or thing by this Bylaw directed to be done, the matter or thing may be done by the City at the expense of the person in default and the City may either recover the expenses thereof with costs by action in any Court of competent jurisdiction or if the charges or part of the charges remain unpaid on the thirty-first day of December of the year in which the charges became payable, the charges or part thereof that remains unpaid shall be added to and form part of the taxes on the land in respect to which they are incurred.
- 18.2 Any charges incurred by the City for improper disposal of solid waste as defined within this Bylaw or within any Provincial or Federal legislation shall be the responsibility of the person in default and recovered by the City in the manner set out above.

19. Violation

- 19.1 A person who contravenes or does not comply with any provision of this Bylaw is guilty of an offence.
- 19.2 Fines and penalties imposed on a conviction for an offence under this Bylaw are an amount owing to the City.
- 19.3 The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which that person is liable under the provisions of this Bylaw or any other Bylaw.
- 19.4 Any person who breaches any provision of the Bylaw is guilty of an offence and liable:
 - a) upon the issuance of a Violation Tag to the specified penalty as listed on Schedule "C" attached to and forming part of this Bylaw; or
 - b) upon summary conviction to a fine of not less than the amount specified on Schedule "C" attached to and forming party of this Bylaw for each offence, exclusive of costs; or
 - c) to a fine of not more than \$10,000 or to imprisonment for not more than one (1) year, or to both fine and imprisonment.
- 19.5 A Peace Officer is hereby authorized and empowered to issue a Violation Tag to any person who has contravened any provision of this Bylaw.
- 19.6 A Violation Tag shall be deemed to be sufficiently serviced if:
 - a) Served personally on the resident, director or officer of the corporation; or
 - b) Mailed to the address of the registered property owner; or
 - c) Serviced personally upon the registered business, manager, administrator or other officer or person apparently in charge at any residential property, or by mailing a copy to such person.
- 19.7 A Violation Tag shall state:
 - a) the name of the resident or residential property owner including other information to adequately identify the same;
 - b) approximate location of where the offence took place;
 - c) the offence;
 - d) the penalty for the offence set out on Schedule "C" of the Bylaw;
 - e) that the penalty shall be paid within fourteen (14) days from the issuance of the Violation Tag; and

- f) any other information deemed necessary by the Peace Officer or by the provisions of the Act as amended, or as repealed and replaced from time to time.
- 19.8 Where a breach of this Bylaw is of a continuing nature, each day on which it continues or is repeated shall constitute a separate offense and shall be liable to a separate penalty.
- 19.9 Where a Violation Tag has been issued for breach of any provision of this Bylaw, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the City the penalty specified on the Violation Tag.
- 19.10 Nothing in this Bylaw shall prevent a Peace Officer from immediately issuing a Violation Ticket.

20. Voluntary Penalty

- 20.1 Where a Peace Officer believes that a person has contravened any provision of this Bylaw, they may issue a Violation Tag in accordance with this Bylaw.
- 20.2 Where any person contravenes the same provision of this Bylaw two (2) or more times within a twelve-month period, the specified penalty payable in respect of the second or subsequent contravention is double the amount shown in Section 19 or of this Bylaw in respect of that provision.
- 20.3 Notwithstanding the provisions of this section, a person to whom a Notice has been issued pursuant to this section may exercise their right to defend any charge of committing a contravention of any of the provisions of this Bylaw.

21. Penalty

Any person who violates any provisions of this Bylaw is guilty of an offense and liable on summary conviction, to a fine not exceeding Two Thousand Dollars (\$2,000.00) for individuals, Five Thousand Dollars (\$5,000.00) for corporations.

22. Severability

- 22.1 If a court of competent jurisdiction should declare any Section or Subsection of this Bylaw to be invalid, such Section or Subsection shall not be construed as having persuaded or influenced Council to pass the remainder of the Bylaw, and it is hereby declared that the remainder of the Bylaw shall be valid and remain in force.

SCHEDULE “A”

Rates listed within Schedule “A” shall be increased on an annual basis by 1.5%, effective on January 1st, of each year. This increase shall remain in effect, unless modified by Council Resolution.

Collection, removal, and disposal of solid waste, per residential property, for all residential services, shall increase over the next four (4) years as follows:

- a) Collection Fee shall be set at \$11.91 per residential property and shall increase at a rate of \$1.25 each year, in addition to increases defined above, for the next four (4) years, effective January 1st, 2026 to December 31st, 2029;

2026	2027	2028	2029
\$11.91	\$13.34	\$14.79	\$16.26

- b) Recycle Fee shall be set at \$4.31 per residential property and shall increase at a rate of \$0.25 each year, in addition to increases defined above, for the next four (4) years, effective January 1st, 2026 to December 31st, 2029;

2026	2027	2028	2029
\$4.31	\$4.62	\$4.94	\$5.27

SCHEDULE "B"

Landfill Rates	Unit per	2026	2027	2028	2029
Regular	Tonne	\$ 125.00	\$ 130.00	\$ 130.00	\$ 135.00
Resident Discount	Tonne	\$ 105.00	\$ 110.00	\$ 110.00	\$ 115.00
Min Charge - Regular	Load	\$ 15.00	\$ 15.00	\$ 20.00	\$ 20.00
Min Charge - Resident Discount	Load	\$ 10.00	\$ 12.00	\$ 12.00	\$ 15.00
Asbestos - 1 Tonne minimum charge	Tonne	\$ 150.00	\$ 160.00	\$ 170.00	\$ 180.00
Plus Asbestos Cover Fee	Load	\$ 400.00	\$ 450.00	\$ 500.00	\$ 525.00
Remains - Large Animals	Load	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Remains - Small Animals	Load	\$ 10.00	\$ 10.00	\$ 15.00	\$ 15.00
Additional Handling Fees - Minimum	Load	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Additional Handling Fees - Single Axle	Load	\$ 40.00	\$ 40.00	\$ 50.00	\$ 50.00
Additional Handling Fees - Tandem Axle	Load	\$ 80.00	\$ 80.00	\$ 100.00	\$ 100.00
Difficult Materials - Class I	Tonne	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
Difficult Materials - Class II	Tonne	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Weight Only - Scale User Fee	Load	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Berm Fill	Tonne	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Clean Earth Fill (Credit)	Tonne	\$ (4.00)	\$ (4.00)	\$ (4.00)	\$ (4.50)
Green Wood Chips	Tonne	\$ 45.00	\$ 45.00	\$ 45.00	\$ 50.00
White Wood Chips	Tonne	\$ 30.00	\$ 30.00	\$ 30.00	\$ 35.00
General Wood Chips	Load	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Wood Chip Loading Fee	Load	\$ 20.00	\$ 20.00	\$ 20.00	\$ 25.00
Concrete	Tonne	\$ 20.00	\$ 20.00	\$ 25.00	\$ 25.00
White Wood	Tonne	\$ 62.50	\$ 65.00	\$ 65.00	\$ 67.50
Green Wood Trimmings	Tonne	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Green Wood Over 8in. Diameter	Tonne	\$ 62.50	\$ 65.00	\$ 65.00	\$ 67.50
Asphalt	Tonne	\$ 12.00	\$ 15.00	\$ 15.00	\$ 18.00
Compost - Outbound	Tonne	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00
Glass	Tonne	\$ 50.00	\$ 60.00	\$ 65.00	\$ 67.50
Crushed Concrete - Outbound	Tonne	\$ 18.25	\$ 18.25	\$ 19.16	\$ 20.12

SCHEDULE "C"


**AMOUNTS WHICH WILL BE ACCEPTED BY THE CITY OF SWIFT CURRENT
IN LIEU OF PROSECUTION**

<u>Offence Under</u>	<u>Offence</u>	<u>Amount</u>
14.1 & 14.2	Burning or permitting the burning of solid waste material, rubber or leather.	\$100
14.3	Depositing of waste in an area other than a receptacle.	\$100
14.4	Disposal of highly combustible or explosive waste.	\$1,000
14.5	Failure to remove and dispose of a deceased animal.	\$250
14.6	Disposal of hazardous waste in a receptacle or at the Municipal Solid Waste Landfill.	\$1,000
14.7	Improper disposal of ashes.	\$100
14.8	Improper disposal or the spreading of used oil or other liquid or gaseous waste.	\$500
14.9	Disposal of unauthorized material within a receptacle.	\$100
16.3	Removal of waste product from the Municipal Solid Waste Landfill.	\$100

Where any Person commits a subsequent offence under this Bylaw within twelve (12) months of committing a first offence under this Bylaw, the specified penalty for the subsequent offence shall be double the amount shown in the above schedule.

FORM "A"

Sample Only


CITY OF SWIFT CURRENT
 VIOLATION NOTICE NO. **48211**

DAY MO. YR. A.M.
 PM.

LICENCE # VIN # PHONE # SK _____
 (MAKE)

OTHER _____

TRAFFIC _____
 ANIMAL _____
 FIRE _____
 OTHER _____

BYLAW TO BE TOWED OFFICER
 SEC PHOTO TAKEN

PENALTY	PAY AMOUNT INDICATED
\$30.00	OR \$10.00 IF PAYMENT IS MADE WITHIN 10 DAYS OF ISSUE DATE
\$35.00	OR \$15.00 IF PAYMENT IS MADE WITHIN 10 DAYS OF ISSUE DATE
\$40.00	OR \$20.00 IF PAYMENT IS MADE WITHIN 10 DAYS OF ISSUE DATE
\$50.00	OR \$30.00 IF PAYMENT IS MADE WITHIN 10 DAYS OF ISSUE DATE
\$80.00	OR \$60.00 IF PAYMENT IS MADE WITHIN 10 DAYS OF ISSUE DATE
	OR _____ IF PAYMENT IS MADE WITHIN 10 DAYS OF ISSUE DATE
	NO REDUCTION FINE

FAILURE TO PAY OUTSTANDING PENALTY WITHIN 30 DAYS OF THE ISSUANCE WILL RESULT IN A COURT SUMMONS TO APPEAR IN COURT. FAILING TO APPEAR FOR TRIAL WILL RESULT IN A DEEMED CONVICTION OR WARRANT OF COMMITTAL. DELINQUENT FINES MAY RESULT IN FURTHER FEES AND SEIZURE OF PROPERTY.

SEE REVERSE FOR PAYMENT INSTRUCTIONS
 DATA Communications Management S6031771.AI-M

BYLAW NO. X – 2025

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to amend Bylaw No. 15 – 2007, being the Procedure Bylaw, to change the start time for the regularly scheduled Council meetings to 5:00 p.m.

THE COUNCIL OF THE CITY OF SWIFT CURRENT, SASKATCHEWAN, IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. Amendment

THAT Bylaw No. 15 – 2007 be amended as follows:

- a) That Section 8. Regular Meetings of City Council be deleted and replaced with the following:

Regular Meetings of City Council

8. (1) City Council shall hold regular meetings on Monday evening every other week. The said meetings shall be held in the designated Council Chambers. The meetings shall begin at the time of 5:00 p.m. local time.
8. (2) Whenever any Monday referred to in Subsection (1) hereof is a Statutory or Public Holiday according to law, the City Council, unless otherwise determined by a resolution passed at a previous meeting, shall meet at the same hour and place on the day next following, which is not a Statutory or Public Holiday.

2. Repeal

Bylaw No. 4 - 2010 is hereby repealed.

3. Effective Date

This Bylaw shall come into force and take effect upon on the day of final passing thereof.

_____ MAYOR _____ CITY CLERK

INTRODUCED AND READ a first time this --- day of Month, Year.

READ a second time this this --- day of Month, Year.

READ a third time and finally passed this --- day of Month, Year.

**TOURISM SWIFT CURRENT INC.
BOARD OF DIRECTORS MEETING
November 20th, 2025 1:30pm
Location: Tourism Swift Current Office**

AGENDA

1. Call to Order
2. Additions/Deletions to Agenda
3. Approval of Agenda
4. Adoption of Previous Meeting Minutes
5. Business of the Day
 - A. Chair Report
 - B. Director Report
 - C. Financial Report
 - D. Committee Report
 - E. Board Governance/Policy
 - i. Board Orientation/Training
 - F. Unfinished Business
 - A. Banners and tent design/ building
 - B. Insurance Quotes
 - C. Self-Guided Tours videos and promotion
 - D. MEPP
6. Correspondence
7. New Business
 - A. 2026 Membership Fees and Categories
 - B. 2026 Budget (DRAFT)
 - C. "Blue Sky" planning time/ Round Table
 - D. *2026 CAMERON BOARD*
8. Next Meeting

December 18th, 2025 at 1:30pm
9. Adjournment

**** Remaining Director & Board photos for website****

Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee (EWC)
November 28, 2025
Prince of Wales Cultural Centre, Assiniboia

Call to Order & Introductions

- Additions/Deletions to Agenda *
- Minutes – October 22, 2025 *

Business Arising from Minutes & Old Business

- Road Tour – October 22/23, 2025 – report on road tour
- Aviation Workshop – October 24, 2025 – Shaunavon – report on event
- 2028 Annual Conference – set up to start in 2026

Finance, Correspondence and New Business

- October 31, 2025, Financial Statement and Accounts * Synopsis prepared
- MoH Traffic Count maps
- MoH Quarterly Scan Feedback

Local Presentations

- Local and new attendees – report on happenings in your area and any questions for SWTPC

Reports (*if unable to attend there will be no report*)

- Chairperson and SWMG – Delia Thibault
- Great Western Railway – Allen Kuhlmann
- Regional Railway -
- Ministry of Highways – Alan Lindsay
- Economic Development Report –
- SUMA report –
- SARM report – Shawn Kramer

Transportation Planning (Binders)

Ministry of Highways

- *Deliverables*
 - *Quarterly scan of planning areas for developments or investments in the area (4 per year)*
 - *Semi-annual reports on changes across ATPC since the last Transportation Plan update (2 per year)*
 - *Yearly Network Corridor Evaluation (10 corridors and WHY document)*
- *Strategic Investment*
- *Segment Improvement Strategy*

Next Meetings (fourth Friday of the month)

- December 26, 2025 – no meeting
- January 23, 2026 –
- February 27, 2026 –
- March 27, 2026 -

South Central Transportation Planning Committee (SCTPC)
Southwest Transportation Planning Council Inc. (SWTPC)
Joint Meeting Agenda
November 28, 2025 – Prince of Wales Cultural Centre, Assiniboia

Call to Order & Introductions

- Agenda – additions
- Discussion notes

Business Arising from the Notes

- If any noted

Topics for discussion

- Deliverables to Ministry of Highways
- 2028 Conference
- Common Issues
- Next joint meeting



REQUEST FOR ITEM TO BE DISCUSSED 'EN CAMERA'

Date: December 3, 2025
Subject: Contracts & Proposals
Regarding: Bulk Materials
Request from: Manager of Environmental Services

Local Authority Freedom of Information and Protection of Privacy Act Justification:

Section 16

Request Justification: **Advice, proposals or recommendations developed by or on behalf of the City.**

Greg Parsons,
General Manager of Infrastructure & Operations

Kyle Attanasio, CAO

MEETING REQUESTED TO BE HELD: immediately following the Council Meeting on December 8th, 2025.

Staff Members to be in Attendance: Chief Administrative Officer, City Clerk, Acting Director of Light & Power, General Manager of Infrastructure & Operations, General Manager of Community Services, General Manager of Corporate Services, Fire Chief, Manager of Environmental Services, and Assistant to the City Clerk, Executive Assistant to CAO/ Mayor.