



COUNCIL MEETING
Monday, May 26th, 2025
6:30 p.m.
Council Chambers, City Hall

PAGE 1

Page

ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

Adoption of minutes of the regular Council meeting held May 12th, 2025.

PROCLAMATIONS

DELEGATIONS

Morgan Coward, Summer Program Coordinator and Kylie Payne, Families in the Park Coordinator for the City of Swift Current will attend to declare June as “Recreation and Parks Month”.

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

- 1 A Public Hearing will be held in connection with Council’s intention to consider an application with respect to a proposed discretionary use, being a Lounge and Amusement Arcade located at 415 to 419 North Railway Street E in accordance with Zoning Bylaw No. 24 – 2014.

ITEMS FOR ACTION

- 2 Accounts.
- 5 Report regarding Cancellation of Council Meetings.
- 6 Report regarding Holy Trinity Roman Catholic Separate School Division No. 22 By-Election Request.
- 10 Report regarding West Landfill Agricultural Land Lease Agreement.

REPORTS FOR INFORMATION



COUNCIL MEETING
Monday, May 26th, 2025
6:30 p.m.
Council Chambers, City Hall

PAGE 2

BYLAWS

- Bill No. 17 – 2024 A bylaw to consider a borrowing bylaw for financing within General Government for the rehabilitation of the Aquatic Centre.
Notice given December 9th, 2024.
- Bill No. 5 – 2025 A bylaw to establish the Mill Rates and mill rate factors.
Notice given May 12th, 2024.
- Bill No. 6 – 2025 A bylaw to establish a special levy for funding of the long-term care facility.
Notice given May 12th, 2024.
- Bill No. 7 – 2025 A bylaw to exempt the 2025 assessment of certain properties.
Notice given May 12th, 2024.

UNFINISHED BUSINESS

NEW BUSINESS

- 20** Southwest Transportation Planning Council Inc. Meeting Minutes from April 25th, 2025, and Meeting Agenda for May 23rd, 2025.
- 27** Southwest Newcomer Welcome Centre Meeting Agenda for May 13th, 2025.
- 28** Tourism Swift Current Inc. Meeting Agenda for May 15th, 2025.

COMMUNICATIONS

ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

- 30** Request regarding Lieutenant-Colonel Clifton Centre Roof Repair.
- 31** Request regarding Transit Services.



COUNCIL MEETING
Monday, May 26th, 2025
6:30 p.m.
Council Chambers, City Hall

PAGE 3

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

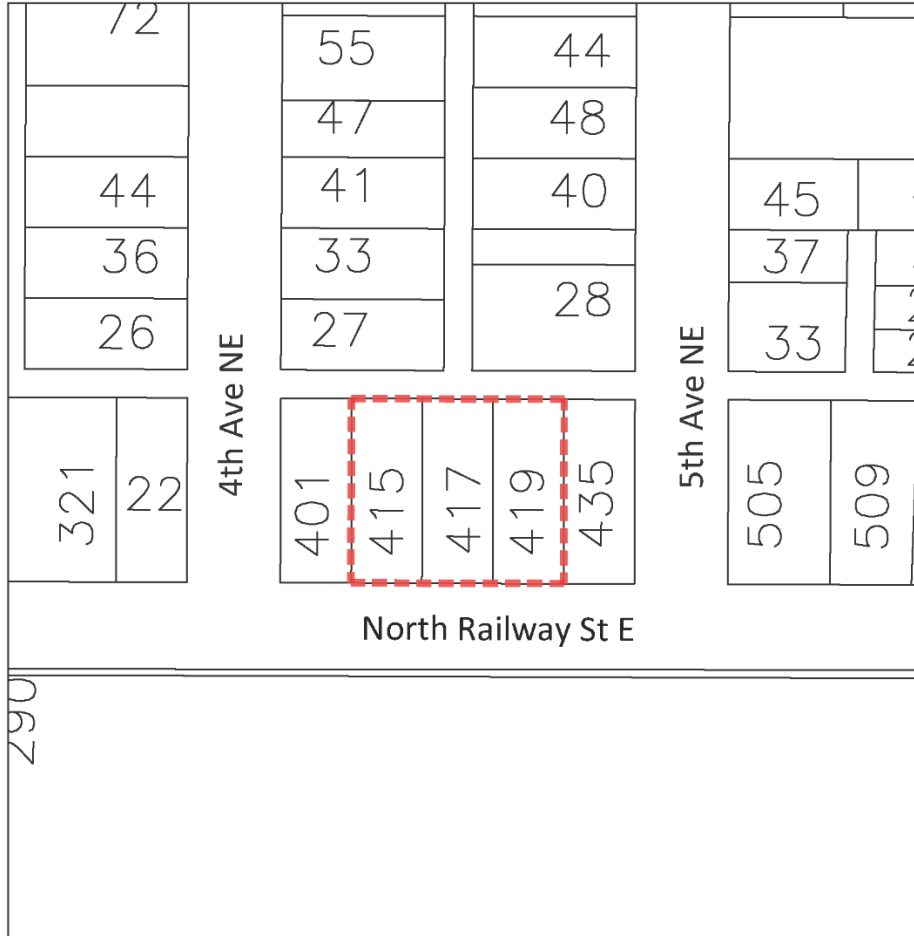
NEXT MEETING DATE:

Monday, June 9th, 2025 – 6:30 p.m.

PUBLIC NOTICE

DISCRETIONARY LAND USE APPLICATION

Notice is hereby given that the Council for the City of Swift Current has received an application with respect to a proposed discretionary use, being a lounge and amusement arcade located at 415 to 419 North Railway Street E, as outlined in dashed lines on the map included in this advertisement.



A Public Hearing will be held at the regular Council meeting on Monday, May 26th, 2025 at 6:30 p.m. Please contact the City Clerk's office to determine the procedure for making a presentation to either oppose or support the proposed amendments.

Written submissions respecting this proposed bylaw amendment will be received by the City Clerk's office on or before 12:00 noon Tuesday, May 20th, 2025.

Issued at Swift Current this 28th day of April, 2025.

Jackie Schlamp
City Clerk



City of Swift Current

C.A.O. Report

Date: May 8, 2025
To: Chief Administrative Officer
From: Executive Director of Strategic Operations
Subject: Accounts – May 2nd, 2025 – May 7th, 2025

Enclosed are the General Revenue Fund Disbursements for the period of May 2nd to May 7th, 2025.

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts	53,560.27	1,455,366.79
Payroll Benefits	-	1,635,409.07
School Payments (Holy Trinity RCSSD #22)	6,197.28	130,208.37
School Payments (Minister of Finance)	26,454.61	571,385.98
Sask Power - (Energy Purchase)	-	5,108,385.73
Sask Power	-	39,647.00
SaskEnergy	-	422,279.93
SaskTel	15,445.73	78,637.38
General Contractors:		
627227 Sask Ltd	-	14,763.00
Alair	-	20,770.91
Armstrong Implements	-	21,205.48
Associated Engineering	-	21,000.60
Avenu Insights & Analytics	-	10,687.17
B&A Petroleum Ltd	-	216,417.18
Brenntag Canada Inc	-	16,067.52
CDW Canada	-	59,874.94
Chemtrade West Ltd	-	74,869.86
Chinook Regional Library	242,875.00	245,425.00
Chinook School Division	-	41,401.66
Cleartech Industries	12,756.93	37,518.98
Commercial Sandblasting & Painting	-	10,925.31
Cypress Motors	-	21,476.58
Dave's Trucking & Skid Steer Services	-	22,383.37
Dayforce	17,093.63	250,190.41
Décor Complete LTD	10,389.60	13,453.20

Delco Automation Inc	-	75,646.50
Dionco Sales & Services Ltd	-	37,188.78
Eecol Electric Ltd	-	155,177.10
Fieldstone Energy Ltd	-	26,334.24
Flocor Inc	-	28,518.08
FP Teleset	-	36,750.00
Garrison Flood Control LLC	-	19,464.61
GFL Environmental Inc	-	195,585.46
Gloudemans, Robert J	-	34,964.79
Gordon Ralph Tams	-	24,167.00
Industrial Software Solutions	-	13,855.33
Insight Canada Inc	-	19,552.99
Jet Construction Ltd	-	23,976.00
John Brooks Company	-	12,522.77
JS Industries	-	28,005.30
Kanuka Thuringer	-	14,126.98
Kiwanis Club of Swift Current	-	40,000.00
KK Golf Management	27,202.15	55,994.52
Knudsen Excavating Ltd	-	25,919.61
Leeville Construction	-	31,949.36
Len's Plumbing & Heating	-	32,913.68
Microage	-	12,354.30
MNP LLP	-	19,448.62
MWG Apparel Corp	-	10,848.79
Novamodus Solutions	-	38,626.89
Optimum Roofing Ltd	-	179,376.51
Outlaw Metal Fabrication Ltd	-	12,703.95
PTI Transformers Inc	99,833.40	164,311.31
Ravic LLC	-	15,137.50
RCMP	-	2,406,652.67
Redhead Equipment	-	49,766.24
Riverside Electric LTD	49,950.00	67,337.91
Rock Solid Trucking Ltd	-	150,532.22
Saskatchewan Abilities Council	-	248,000.52
Sask Public Safety Agency	-	35,175.00
SGI Auto Fund	-	74,289.16
Southern Star Trucking & Excavation Ltd	-	76,193.48
Suma	-	21,227.49
Swift Current Lions Club	-	12,200.00
Timberwolf Contracting	-	17,327.10
Tourism Swift Current	-	60,375.00
Trans-Care	-	19,839.81
Triways Disposal Services	-	443,342.93
Tune-a-matic Service	-	19,653.70
United Paving (1983) Ltd	-	107,449.28

Wallace Construction	-	17,693.40
Weldco Beales MFG	40,847.06	40,847.06
Wiebe Contracting Ltd	-	89,908.90
Y & K Cleaning Ltd	-	51,121.05
Zoho Canada Corp	-	15,532.13
TOTAL	<u>\$602,605.66</u>	<u>\$15,949,637.44</u>

RECOMMENDATION

THAT City Council approves the General Revenue Fund Disbursement Records for the period of May 2nd to May 7th, 2025, in the amount of \$602,605.66.



 Kari Cobler, Executive Director of Strategic Operations

CAO Recommendation:

I concur with the recommendation.



Jim Jones, CAO



City of Swift Current

C.A.O. Report

Date: May 13, 2025
To: Interim Chief Administrative Officer
From: City Clerk
Subject: **Cancellation of Council Meetings**

BACKGROUND

For the past number of years, City Council has reduced the number of Council meetings held during the summer months to accommodate vacation time for members of Council and Administration.

DISCUSSION

Administration will continue to work within the current time parameters to ensure all matters are brought before Council prior to the onset of summer vacation. In the event a time sensitive matter should arise, a special Council meeting can be called with Council's consent.

RECOMMENDATION

THAT City Council approves the cancellation of the regularly scheduled Council Meetings of July 7th and August 5th, 2025.



Jackie Schlamp, City Clerk

CAO Recommendation:

I concur with the recommendation.



Melissa Shaw, Interim CAO



City of Swift Current

C.A.O. Report

Date: May 16, 2025
To: Interim Chief Administrative Officer
From: City Clerk
Subject: **Holy Trinity Roman Catholic Separate School Division No. 22
By-Election Request**

BACKGROUND

The City received a letter from Holy Trinity Roman Catholic Separate School Division (“Holy Trinity”) advising of Trustee Marc Perrault’s resignation, detailing the following resolution from a Special Board Meeting held April 21st, 2025:

“That the Board of Education approve a By-Election be held in the Subdivision of Swift Current.

Further, the Board of Education approve the following:

- a) That polling locations be established in Swift Current;
- b) That the Chief Financial Officer be named returning officer for the by-election;
- c) That the remuneration paid to election officials match the rates paid by the City of Swift Current;
- d) That, if used and administered in the City of Swift Current by their respective election officials, the Board establish or utilize:
 - i. Vote counting machines
- e) That the occupation of a candidate appear on the Nomination Form and Ballot;
- f) That a Criminal Record Check (CRC) be included with the Nomination Form.”

DISCUSSION

Subsection 12(1) of the *Local Government Elections Act* states that if a school division is situated wholly or substantially within a municipality, and a vacancy occurs on the board, the board shall request the council to set a date specified by the board as By-Election Day, unless the board and council agree on another day.

The attached letter dated May 14th, 2025 from Holy Trinity's Chief Financial Officer, Curt Van Parys, sets a formal request of the City to:

- conduct a by-election on Wednesday, September 24th, 2025; and
- that Jackie Schlamp be appointed as the Returning Officer.

The estimated costs for the by-election are \$35,000, with full cost recovery from Holy Trinity, resulting in no cost to the City of Swift Current.

RECOMMENDATION

THAT City Council accepts the formal request from Holy Trinity Roman Catholic Separate School Division No. 22;

AND

THAT City Council approves the appointment of Jackie Schlamp giving authority to act as Returning Officer to conduct a by-election within the Subdivision of Swift Current on Wednesday, September 24th, 2025;

AND

THAT City Council accepts the Board of Education's resolution and authorizes the following:

- a) That polling locations be established in the Swift Current Subdivision;
- b) That remuneration be paid to election workers as set out in the attached Schedule "A";
- c) That the use of automated vote counting system be utilized to conduct the by-election with equipment leased from Election Systems & Software Canada;
- d) That occupation of candidates be included on the Nomination Form and Ballot; and
- e) That a complete Criminal Record Check (CRC) be submitted with the Nomination Form.



Jackie Schlamp, City Clerk

CAO Recommendation:

I concur with the recommendation.



Melissa Shaw, Interim CAO



May 14, 2025

Jackie Schlamp
City Clerk
City of Swift Current
177 1st Avenue NE
Swift Current, SK S9H 2B1

Dear Ms. Schlamp:

Re: By-election

Further to my May 6th correspondence please be advised that we are, in accordance with Section 12(1) of The Local Government Election Act, making a formal request of the Swift Current City Council to conduct a by-election on Wednesday, September 24, 2025.

Further we are requesting that you be appointed as the Returning Officer for this upcoming by-election.

I look forward to working with you in the upcoming by-election.

Sincerely,

Curt Van Parys
Chief Financial Officer

SCHEDULE "A"

Remuneration for Election Workers

Election Day

Supervising Deputy Returning Officer	\$290/day
Deputy Returning Officer	\$200/day
Poll Clerk – as required	\$175/day

Advance Polls

Supervising Deputy Returning Officer	\$28/hr
Deputy Returning Officer	\$20/hr
Poll Clerk – as required	\$18/hr
Constables and other staff	\$18/hr

Mandatory Training

Supervising Deputy Returning Officer	\$50
Deputy Returning Officer	\$50
Poll Clerk	\$50



City of Swift Current

C.A.O. Report

Date: May 26th, 2025
To: Interim Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: **West Landfill Agricultural Land Lease Agreement**

BACKGROUND

The City of Swift Current's West Landfill Site is located within three (3) quarter sections of land located on the S½18-16-14W3M and the SW¼17-16-14W3M. These parcels have space allocated for current landfill operations and considerations for future developments. The City will generally lease out properties that aren't being actively used and have agricultural value in order to maintain the lands, and to generate revenue.

The agricultural lands at the west landfill consist of approximately 80 acres of cultivated farmland, 150 acres of hay crop and 80 acres of mixed grasses located within and around the landfill infrastructure. The current lease agreement expired October 31st, 2024.

DISCUSSION

Under the provisions of the previous lease agreement, the current lessees followed best farming management practices, made continuous land improvements, and recognized that they had increased the value of the land over previous years value.

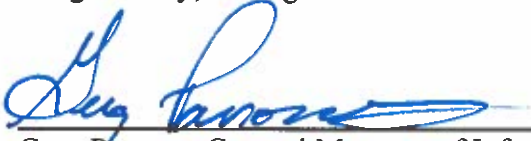
In the final year of the lease agreement, the current lessees approached the City to negotiate terms for a renewal of the land lease agreement. The lessee's offered a proposal to reflect those improvements made and acknowledging the change in market conditions for agricultural lands. Following a review of neighbouring lease values, combined with the history of land improvements, the proposal presented by the lessee is deemed to be fair and equitable. The requested lease agreement is for a 5-year term.

RECOMMENDATION

THAT City Council awards the West Landfill Agricultural Lease Agreement to Landyn Dickson and Greg Gillis in the amount of \$46,500 (GST included), and that the Mayor and City Clerk be authorized to sign the said Lease Agreement;



Keegan Story, Manager of Environmental Services



Greg Parsons, General Manager of Infrastructure and Operations

CAO Recommendation:

I concur with the recommendation.



Melissa Shaw, Interim CAO

THIS LEASE AGREEMENT made effective the ____ day of _____, _____.

BETWEEN:

CITY OF SWIFT CURRENT
duly incorporated under the law of the
Province of Saskatchewan

(Hereinafter called "the Lessor")

~ and ~

LANDYN DICKSON & GREG GILLIS
of the City of Swift Current

(Hereinafter called "the Lessee")

LAND LEASE AGREEMENT

WHEREAS the Lessor is the owner of the following land:

SW¼ 18-16-14 W3M
SE¼ 18-16-14 W3M
SW¼ 17-16-14 W3M

(hereinafter referred to as the "Lands")

AND WHEREAS the Lessee wishes to lease from the Lessor the land described above, and as set forth in with the conditions of the attached Schedule "A" and Schedule "B", and the Lessor wishes to lease the Lands to the Lessee.

NOW THEREFORE for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties hereto, the Parties mutually declare and agree as follows:

1. PURPOSE

- 1.1 The Lands within the said agreement shall be used for agricultural purposes. The type of crop(s) planted and harvested shall be decided on by the Lessee with approval from the Lessor.
- 1.2 The Lessee shall not use the Lands for any reason other than the intended use set out in the original proposal, without written consent from the Lessor. The Lessor bears no responsibility whatsoever for actions occurring on parts of the Lands not set out in the original proposal.
- 1.3 The Lands shall not be used for pasture or grazing purposes, without written consent from the Lessor.

2. TERM

- 2.1 The Lessee shall have and hold the said Lands for and during the term of 5 growing seasons commencing on the 15th day of March 2025 and, unless earlier terminated on its terms, this lease shall expire the 15th day of November 2029 (the "Term").
- 2.2 Upon expiration of the Term, at the discretion of the Lessor, the Lessee shall be granted the option to renew this agreement subject to mutual agreement as to rent and the term.

3. RENTAL

- 3.1 The rent payable by the Lessee for the use of the Lands shall be \$9,300.00 Dollars, payable on or before the 1st day of December of each year (the "Rent").
- 3.2 The Lessee agrees to pay the Rent without any deductions, defalcations, or abatement whatsoever as aforesaid.

4. RIGHT OF ENTRY

- 4.1 The parties agree that the Lessor, or an authorized agent, shall have the right to enter the said Lands for any reasonable purpose without providing notice to the Lessee. The Lessor acknowledges that if entry is required, the Lessor, or the authorized agent, will disturb the Lands as little as possible and will leave the Lands in good repair.

5. IMPROVEMENTS AND LAND USE

- 5.1 Any chemicals or products used by the Lessee in the control of rodents must be approved by the Lessor before application of said chemical. Any and all death of wildlife due to unapproved chemical application, are the sole responsibility of the Lessee.
- 5.2 Any improvements made to any existing structures, repairing and maintaining any fencing, piping or equipment or drainage systems or roadways. etc., are to be made at the Lessor's expense, unless first discussed and agreed upon by the parties. Any and all repairs to fences, gates, etc. if applicable will be completed by the Lessee whenever possible. All repairs will be completed in a timely matter by the Lessee.
- 5.3 Any new structures are to be made at the Lessee's expense, unless first discussed and agreed upon by the parties. Any new structures, i.e.: fences, gates, etc., erected by the Lessee become part of the Lands and thereby owned by the Lessor upon completion of the contract.
- 5.4 The Lessor may enter and view the state of repair, and the Lessee will repair according to notice, reasonable wear and tear as expected, and will not assign or sublet without leave of the Lessor, and will not carry on any business that shall be deemed a nuisance on the said Lands and that the Lessee will leave the Lands in good repair.

6. TERMINATION OR DEFAULT

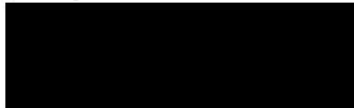
- 6.1 The parties agree that the Lessee, paying the said Rent as aforesaid and observing and performing the said covenants and agreements, shall and may, peaceably possess and enjoy the said Lands without molestation or hindrance. Provided however, the Lessor may terminate this lease on thirty (30) days written notice should the Lessee fail to pay rent or fail to perform the covenants and agreements herein, including the express duty to farm the said Lands in a husband like manner.
- 6.2 The Lessor may re-enter and take possession of the Lands for non-payment of Rent whether lawfully demanded or not, or non-performances of covenants or seizure or forfeiture of the said term for any cause therefore said.
- 6.3 The parties agree that the Lessor may at any time recover from the Lessee all or any portion of the Lands required by the Lessor for development or any other purpose whatsoever, and if the Lessor recovers any portion of the Lands as aforesaid the Rent payable hereunder shall be adjusted in proportion. Sixty (60) days notification of recovery of said Lands shall be given to the Lessee.
- 6.4 The parties agree if any portion or portions of the Lands are recovered by the Lessor as aforesaid or the agreement terminated by the Lessor during the agricultural season, the Lessor will pay the Lessee any legitimate expenses incurred by the Lessee as a preparation to the agricultural season or, if circumstances permit, the Lessor will allow the Lessee to retain possession of the land until the crop is harvested.
- 6.5 The parties agree and acknowledge that in the event of the death of the Lessee, this agreement, or any renewal thereof, shall immediately terminate and end.
- 6.6 The parties agree that upon the expiration or termination of this agreement, the Lessee will, within sixty (60) days of the expiration or termination, remove all moveable improvements owned or placed on the said Lands by the Lessee.

7. NOTICE

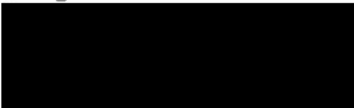
- 7.1 When required or permitted that notice or demand be given or served by either party pursuant to this agreement, such notice or demand will be in writing and will be validly given or sufficiently communicated if forwarded by registered mail, priority post mail, and facsimile as follows, other more common communication will be done via phone, email or face to face meetings:

To the Lessor: Attn: Manager of Environmental Services
City of Swift Current
PO Box 340
Swift Current, SK S9H 3W1
306.778.2748

To the Lessee: Landyn Dickson



Greg Gillis



- 7.2 Such information may be changed from time to time by either party giving notice as above provided.
- 7.3 If any question arises as to whether any notice was or was not communicated by one party to the other, it shall be deemed to have been effectively communicated or given on the day received or on the fifth (5th) day after it was mailed or sent, whichever is the earlier.

8. INDEMNITY

The Lessee undertakes to indemnify the Lessor for all loss, costs and expenses incurred by reason of the Lessee's negligent use of the premises and by reason of injury to any person or property in or upon the said demised premises from any cause whatsoever.

9. DISPUTE RESOLUTION

In the event that any matter shall be in dispute with respect to this lease, then such matter in dispute shall be resolved in the following manner:

- a) the parties shall first attempt to resolve the matters in dispute by way of good faith negotiation;
- b) if the matter in dispute cannot be resolved by the way of negotiation within thirty (30) days, the parties shall each appoint a single agreed upon mediator and shall take appropriate steps to resolve the matter in dispute by way of mediation. If no mediator can be agreed upon within 15 days, the parties may each select their own mediator and the parties respective mediators will name a third mediator; and
- c) if the matter in dispute cannot be resolved through the mediation process, then either party can refer the matter to arbitration and the arbitration shall be conducted pursuant to the provisions of *The Arbitration Act 1992* for the Province of Saskatchewan.

10. INTERPRETATION OF AGREEMENT

The parties agree that this Lease Agreement is the result of negotiation between them and notwithstanding it's preparation, shall be deemed to have been drafted by them equally. In the event of a dispute between the parties regarding its interpretation, the contra proferentem rule shall be of no application.

11. ASSIGNMENT

The Lessee shall not assign this Lease or sublet the Lands without the prior written consent of the Lessor which consent will not be reasonably withheld.

12. APPLICABLE LAW

The Lessee agrees to comply with all applicable Laws, Acts, Regulations and follow best agricultural practices.

[The remainder of this page is purposely left in blank, signature page to follow]

13. ENUREMENT

The parties agreement and acknowledge that the terms "Lessor" and "Lessee" herein shall include the successors, executors, administrators and assigns of each of them.

IN WITNESS WHEREOF CITY OF SWIFT CURRENT has hereunto affixed its corporate seal, duly attested by the hands of its property officers this _____ day of _____.

CITY OF SWIFT CURRENT

"SEAL"

Mayor

City Clerk

IN WITNESS WHEREOF Landyn Dickson and Greg Gillis have hereto affixed their hands and seal this _____ day of _____.



Witness



Landyn Dickson



Witness



Greg Gillis

SCHEDULE "A" – Proposal for Lease of City-Owned Non-Irrigated Lands

Hello, as the contract for the land around the west landfill is coming due this fall between the City of Swift Current and us (Greg Gillis & Landyn Dickson). We would like to express interest in renewing the lease.

Our proposed rate would be \$30/acre across all arable land. We feel as this is a fair offer as we are still making efforts to improve the land through breaking, proper farming practices, manure spreading and incorporation into soil, and testing of spreading City of Swift Current provided Compost and wood chips while documenting the results of the test strips while fighting the effects of drought. The previous rate was \$14/acre for all arable land outside the fence (230 ac) and \$10/acre for arable land inside the fence (80 ac). Thank you.

Landyn Dickson
[REDACTED]

Greg Gillis
[REDACTED]

SCHEDULE "B" – West Landfill Specific Lease Details

- The lessee understands that the landfill operator and lessor share the responsibility of maintaining the landfill site, thus the lessee will operate under their direction generally, the Lessor shall maintain the right to resolve any disputes, should they arise.
- The lessee may receive access to the landfill land and may enter to work on the land when it is safe to do so. It is requested that any structures not visible in tall grasses be flagged appropriately, to reduce the risk of damage during harvest.
- The City reserves the right to withdraw access to arable lands in order to accommodate landfill operations. The lease payment will be reduced at the rate of \$30/acre for each acre lost due to landfill operations.

**Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee Meeting
April 25, 2025
Leader Social Center, Leader, SK**

ATTENDANCE

Present: Cara Teichroeb, Louis Stringer, Brad Brown, Delia Thibault, Bob Francis, John Slabik, Duane Filson, Joan Corneil (Lafleche), Sam Hawkins (Gravelbourg), Darren Steinley (SARM) and Sandra Krushelniski (Administrator)
Regrets: Allen Kuhlmann and Alan Lindsay (MoH)

CALL TO ORDER

Chair Teichroeb called the meeting to order at 10:04 a.m. with introductions.

Bickner Trucking Concern Highway 19/43 to Gravelbourg from Vanguard - Secondary weight road on the Highway out of Gravelbourg west was clarified. Highway 43 to Highway 2 is primary.

AGENDA AND MINUTES

Motion: B Francis/B Brown: That the agenda be accepted as presented.

CARRIED

Motion: B Francis/B Brown: That we adopt March 28, 2025, minutes as presented.

CARRIED

BUSINESS ARISING FROM MINUTES (OLD BUSINESS)

Passing Lane in Swift Current – W. Neufeld, RM of Swift Current No. 137 – gave a report at SARM.

Motion: D. Thibault/L Stringer: That we submit a large project to the Ministry of Highways advising of the Highway 4 safety situation at the City of Swift Current at the railway crossings.

CARRIED

Aviation Workshop – discussion on the aviation workshop – in the fall would be a better time for attendance according to talking to the airports. Speakers – Ministry on Funding and the AWOS systems. Regulations for the airports for

**Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee Meeting
April 25, 2025
Leader Social Center, Leader, SK**

certain projects when maintaining the airport. Discussion on changing the date to October 24, 2025. Discussion on air ambulances.

***Motion:** L Stringer/B Brown:* That we move the Aviation workshop to October 24, 2025, with two speakers and networking afternoon for the airports.

CARRIED

Road Tour – discussion. Route to be determined.

***Motion:** J Slabik/B Brown:* That we have our Annual Road Tour on October 22 and 23, 2025.

CARRIED

2028 ATPC Conference – in progress

Border Crossings – no update

AGM – June 27, 2025 – Railway, Ministry of Highways, and EMO organization topics. Education information on secondary weights. Discussion on providing information to the membership. Discussion on air ambulances. Post a road map on the area and the primary and secondary weights at the AGM.

FINANCIALS, NEW BUSINESS AND CORRESPONDENCE

***Motion:** B Francis/B Brown:* That we close our Innovation Credit Union account and move our banking needs to the Royal Bank of Canada. Furthermore, the Administrator be authorized to complete this task.

CARRIED

***Motion:** J Slabik/B Brown:* That we approve the Financial Synopsis and Financials and Accounts as presented for March 31, 2025.

CARRIED

***Motion:** D Steinley/D Thibault:* That we acknowledge that we received confirmation of our submission to the Ministry of Highways for our Deliverables.

CARRIED

Ministry of Highways – Discussion on the agreement with the Transportation Planning Council Committees. Funding is directly related to the reports provided to the Ministry. Discussion on the reports and the updates. The SWTPC is an information body to the Ministry. We can outline the needs of the roads in the

**Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee Meeting
April 25, 2025
Leader Social Center, Leader, SK**

southwest and share with the Ministry. Discussion on the acceleration/deceleration lanes at Gull Lake, SWTPC would like to get a report on this situation. Discussion on traffic counts. Cara had a concern – direction to have all information given to membership and non-membership – discussion. Directions from the Ministry would be appreciated.

Motion: L Stringer/B Brown: That we acknowledge receipt of the Provincial Mileage rate and adjust accordingly.

CARRIED

Discussion, ask Alan about how Highways prioritizes the planning of the Highways and how much does the Transportation Planning groups have input. Can the segment improvement be for maintenance? If not where can we report the maintenance.

CORRESPONDENCE

Sam Hawkins – reported on the letter that we received from the Town of Gravelbourg. The infrastructure required replacement and therefore was postponed until the municipality was able to secure and perform the work, so they have been working on it that it made sense to us that we didn't want to do highway without fixing everything under the ground. The Town of Gravelbourg wants to make sure 1st Avenue is done with good pavement to last at least 15 years. They are requesting a letter of support from the SWTPC. We can support but we cannot give the solution. Discussion on the funding.

Motion: J Slabik/B Francis: That we write a letter of support for the community of Gravelbourg to get their work below the road first and would like to know the condition of the funds that would be available to them to access this Urban Connector.

CARRIED

LUNCH – provided – Custom Catering

**Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee Meeting
April 25, 2025
Leader Social Center, Leader, SK**

TRANSPORTATION PLANNING

Deliverable that MoH is requesting

- o Quarterly scan of planning area for developments or investments in the area (4 per year – June 30, September 30, December 31 and March 31)*
- o Semi-Annual reports on changes across ATPC since the last Transportation update, using the Plan table of contents as a guide (2 per year – September 30 and March 31)*
- o Yearly Network Corridor Evaluation (yearly – 10 priorities and why – March 31)*

Strategic Investment (up to 5 for each EWC to vote on, make a motion (consensus vote – want to know the yes and no totals for each motion) and submit to the Ministry)

Segment Improvement Strategy (150 meters (0.1 miles) minimum and 5 km (3 miles) maximum)

LOCAL PRESENTATIONS

Joan Corneil (Lafleche) – potential business coming on to Highway 13.

Community that has a paving machine? Discussion on community moving together and getting a paving machine.

Sam Hawkins (Gravelbourg) – have a new Red Apple and it is busy. They have many kids with ball and swimming. They are busy working with grants. They have a good Economic Development officer.

REPORTS

Chairperson Report – Cara Teichroeb

Membership and non-members receiving all the information from the SWTPC EWC meeting and the group would like an answer to this. How do we report the maintenance issue?

SARM – Darren Steinley

Discussion with Minister Marit – hospitals, healthcare, and education are the key topics the Government would be working on this year.

Engineering is a huge issue with projects. Is there any way we can provide solutions to this? Discussion on different ways to administer some of these through SARM.

**Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee Meeting
April 25, 2025
Leader Social Center, Leader, SK**

Discussion on SUMA attendance. The importance of highways going through the Urban centers, without a representative from SUMA. Cara will reach out and see why there is no attendance.

Discussion on the weighting system they use for projects submitted to the Ministry from the Transportation Planning Committee's.

Discussion on the Highway 13 project that RM of Wise Creek sent a letter to Minister Marit.

Discussion on Highway 13 large project (two areas) to Highway 37; Burstall - Highway 321. Think about these and put in large projects as required. Discussion on the different projects that the SWTPC can put on highways.

Motion: L Stringer/J Slabik: That we submit a project for Highway 321 at Burstall.
CARRIED

Motion: D Filson/D Thibault: That we submit a project for Highway 13 at Cadillac to Scotsguard turn off.

CARRIED

Motion: D Thibault/B Francis: That we submit a project for Highway 13 at Scotsguard turn off to Highway 37.

CARRIED

Great Western Railway – no report

Economic Development – no report

SUMA – no report

Regional Rail (formerly Great Sandhills Railway) – no report

Ministry of Highways – no report

NEXT MEETINGS

- May 23, 2025 – Lafleche
- June 27, 2025 – Annual General meeting – Swift Current
- July 25, 2025 –
- August 22, 2025 –
- September 26, 2025 –
- October 22/23 – road tour – route to be determined
- October 24, 2025 –

Southwest Transportation Planning Council Inc. (SWTPC)

Executive Working Committee Meeting

April 25, 2025

Leader Social Center, Leader, SK

- November 28, 2025 – joint meeting with SCTPC
- December 26, 2025 -

ADJOURNMENT

B. Francis: That we hereby adjourn the meeting at 2:00 p.m.

Sandra Krushelniski – Administrator

Cara Teichroeb – Chairperson

Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee (EWC)
May 23, 2025 – 10:00 a.m.
Lafleche, SK

Call to Order & Introductions

- Additions/Deletions to Agenda *
- Minutes – April 25, 2025 *

Business Arising from Minutes & Old Business

- Passing Lanes Swift Current – large project to be submitted
- Aviation Workshop – postponed until October 24, 2025 – two speakers and networking afternoon - Shaunavon
- 2028 Annual ATPC conference - pending
- Border Crossings – pending
- AGM – Railway, Ministry of Highways (present at beginning of AGM), secondary weights
- Road Tour – October 22 and 23, 2025

Finance, Correspondence and New Business

- April 30, 2025, Financial Statement and Accounts * Synopsis prepared
- RM of Happyland email
- MLA Steele email
- Clarification of request of Al Lindsay - MoH

Local Presentations

- Local and new attendees – report on happenings in your area and any questions for SWTPC

LUNCH – provided

Reports (if unable to attend there will be no report)

- Chairperson and SWMG – Cara Teichroeb
- Great Western Railway – Allen Kuhlmann
- Regional Railway -
- Ministry of Highways – Alan Lindsay
- Economic Development Report –
- SUMA report – Michele Mackenzie
- SARM report – Darren Steinley

Transportation Planning (Binders)

Ministry of Highways

- *Deliverables*
 - *Quarterly scan of planning areas for developments or investments in the area (4 per year)*
 - *Semi-annual reports on changes across ATPC since the last Transportation Plan update (2 per year)*
 - *Yearly Network Corridor Evaluation (10 corridors and WHY document)*
- *Strategic Investment*
- *Segment Improvement Strategy*

Next Meetings (fourth Friday of the month)

- June 13, 2025 – Aviation Workshop, Shaunavon
- June 27, 2025 – Annual General Meeting – Swift Current
- July 25, 2025 –
- August 22, 2025 –
- September 26, 2025 -



Regular Meeting Agenda

1. Call to order
 - A. Appointment of Minute Taker
2. Adoption of agenda
 - A. Declaration of conflict of interest
3. Approval of minutes of March 18, 2025
4. ED report
 - A. Program highlights and staffing update – Please see attached report
 - B. NWC audit – April 29 and 30, 2025
 - a) Sean Phillips and Kim Mendoza
 - b) Amortization of assets included for an additional fee
 - C. NWC Annual Lunch Fundraiser – Market Square, May 26, 2025, 11:00 a.m. to 2:00 p.m.
 - a) Kusina – partner vendor
 - b) Sponsorships – Promised \$3,300 as of May 6, 2025
 - D. NWC anniversary celebration – The Lyric Theatre, May 26, 2025, 5:30 p.m. to 8:00 p.m.
 - a) 44 confirmed attendees; still waiting for RSVPs
 - b) MLA Hindley will attend and give a message; Mayor Bridal unable to attend but will give a message to be read
 - E. NWC AGM – Great Plains College, June 10, 2025, 6:00 p.m. to 7:00 p.m.
 - a) Ads on social media and Prairie Post
 - b) Mayor Bridal will attend
 - F. Financial update – Please see attached report
5. Member Updates
6. Old Business
 - A. Tender for Audit Services – Stark & Marsh offers a multi-year contract
 - B. Policy review
7. New Business
 - A. NWC 2025 Lease Agreement
8. In Camera
9. Adjournment
10. Next meeting – June 10, 2025



TOURISM SWIFT CURRENT INC.
BOARD OF DIRECTORS MEETING
May 15th, 2025 1:30pm
Location: Tourism Swift Current!

Attendance:

AGENDA

1. Call to Order
2. Additions/Deletions to Agenda
3. Approval of Agenda
4. Adoption of Previous Meeting Minutes
5. Business of the Day
 - a. Chair Report

 - a. Director Report
 - i. Motions arising from report
 - b. Committee Reports
 - i. 49x110 Committee (Follow up)
 - c. Board Governance/Policy
 - i. Executive Positions (Official Motion)
 - ii. Board appointment (Southwest Community Futures)
 - d. Unfinished Business
 - i. Golden West Radio Update
 - ii. Review Engagement discussion (Shaun Hannah draft letter)
 - lii. Board Policies (Approval)
 - Iv. Board Member Terms (Finalize)
6. Correspondence
 - I. Lisa Poirer Proposal

7. New Business

8. Next Meeting

June 19th, 2025 at 1:30pm.

9. Adjournment




REQUEST FOR ITEM TO BE DISCUSSED 'EN CAMERA'

Date: May 20th, 2025
Subject: Contracts and Proposals
Regarding: Lieutenant-Colonel Clifton Centre Roof Repair
Request from: General Manager of Community Services

Local Authority Freedom of Information and Protection of Privacy Act Justification:

Section 16

Request Justification: **Advice, proposals or recommendations developed by or on behalf of the City.**


Nicole Spenst, General Manager of
Community Services


Melissa Shaw, Interim CAO

MEETING REQUESTED TO BE HELD: immediately following the Council Meeting on May 26th, 2025.

Staff Members to be in Attendance: Interim Chief Administrative Officer, Executive Director of Strategic Operations, Acting Director of Light & Power, General Manager of Infrastructure & Operations, General Manager of Community Services, City Clerk, Fire Chief, and Assistant to the City Clerk, Executive Assistant to CAO/ Mayor.



REQUEST FOR ITEM TO BE DISCUSSED 'EN CAMERA'

Date: May 20th, 2025
Subject: Future Planning
Regarding: Transit Services
Request from: Manager of Environmental Services

Local Authority Freedom of Information and Protection of Privacy Act Justification:

Section 16

Request Justification: **Plans or positions related to pending management, personnel, policy, or budgeting decisions.**

Keegan Story,
Manager of Environmental Services

Melissa Shaw, Interim CAO

MEETING REQUESTED TO BE HELD: immediately following the Council Meeting on May 26th, 2025.

Staff Members to be in Attendance: Interim Chief Administrative Officer, Executive Director of Strategic Operations, Acting Director of Light & Power, General Manager of Infrastructure & Operations, General Manager of Community Services, City Clerk, Fire Chief, and Assistant to the City Clerk, Executive Assistant to CAO/ Mayor.