



**COUNCIL MEETING**  
**Tuesday, February 18<sup>th</sup>, 2025**  
**6:30 p.m.**  
**Council Chambers, City Hall**

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**ADOPTION OF AGENDA**

Adoption of Agenda.

**ADOPTION OF MINUTES**

Adoption of minutes of the regular Council meeting held February 3<sup>rd</sup>, 2025.

**PROCLAMATIONS**

**DELEGATIONS**

**PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS**

**ITEMS FOR ACTION**

- 1 Accounts.
- 3 Report regarding Appointment of Chief Administrative Officer.

**REPORTS FOR INFORMATION**

**BYLAWS**

Bill No. 17 – 2024 A bylaw to consider a borrowing bylaw for financing within General Government for the rehabilitation of the Aquatic Centre.  
**Notice given December 9<sup>th</sup>, 2024.**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- 5 Southwest Newcomer Welcome Centre Meeting Agenda for January 21<sup>st</sup>, 2025.
- 6 Swift Current City Detachment Community Policing Report for January 2025.



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**COMMUNICATIONS**

**ITEMS REQUESTED TO BE DISCUSSED EN CAMERA**

- 7 Request regarding Property Sale Offers - Current Inventory.

**REPORTS OF COUNCIL MEMBERS/ENQUIRIES**

**ADJOURNMENT**

**NEXT MEETING DATE:**

**Monday, March 3<sup>rd</sup>, 2025 – 6:30 p.m.**



# City of Swift Current

## C.A.O. Report

**Date:** February 10, 2025  
**To:** Chief Administrative Officer  
**From:** Executive Director of Strategic Operations  
**Subject:** Accounts – January 22<sup>nd</sup> to February 7<sup>th</sup>, 2025

Enclosed are the General Revenue Fund Disbursements for the period of January 22<sup>nd</sup> to February 7<sup>th</sup>, 2025.

|  | <u>Current</u> | <u>Year to Date</u> |
|--|----------------|---------------------|
| Regular Accounts                         | 207,750.72     | 580,888.64          |
| Payroll Benefits                         | 303,068.03     | 422,321.30          |
| School Payments (Holy Trinity RCSSD #22) | 3,539.29       | 112,344.41          |
| School Payments (Minister of Finance)    | 44,099.98      | 495,264.14          |
| Sask Power - (Energy Purchase)           | 372,215.21     | 1,345,224.56        |
| Sask Power                               | -              | 33,420.03           |
| SaskEnergy                               | 101,900.24     | 101,900.24          |
| SaskTel                                  | -              | 32,288.21           |
| <b>General Contractors:</b>              |                |                     |
| 627227 Sask Ltd                          |                | 14,763.00           |
| Alair                                    |                | 20,770.91           |
| Armstrong Implements                     |                | 13,444.96           |
| Associated Engineering                   |                | 13,125.60           |
| Brenntag Canada Inc                      |                | 16,067.52           |
| CDW Canada                               |                | 57,047.77           |
| Chemtrade West Ltd                       | 17,976.00      | 35,992.45           |
| Delco Automation Inc                     |                | 75,646.50           |
| Dionco Sales & Services Ltd              | 21,865.67      | 37,188.78           |
| Eecol Electric Ltd                       |                | 153,525.39          |
| Fieldstone Energy Ltd                    |                | 26,334.24           |
| Flocor Inc                               | 24,465.51      | 26,341.41           |
| GFL Environmental Inc                    | 54,253.21      | 102,910.85          |
| Industrial Software Solutions            |                | 13,855.33           |
| Jet Construction Ltd                     |                | 23,976.00           |
| JS Industries                            |                | 28,005.30           |
| Kanuka Thuringer                         | 10,183.70      | 10,183.70           |
| Kiwanis Club of Swift Current            |                | 25,000.00           |
| Novamodus Solutions                      |                | 16,648.89           |

|   |                       |                       |
|---|-----------------------|-----------------------|
| Optimum Roofing Ltd                     |                       | 94,839.07             |
| Outlaw Metal Fabrication Ltd            |                       | 12,703.95             |
| RCMP                                    |                       | 1,023,354.00          |
| Rock Solid Trucking Ltd                 | 60,303.08             | 90,007.58             |
| Saskatchewan Abilities Council          | 60,030.00             | 122,988.00            |
| Southern Star Trucking & Excavation Ltd | 23,848.14             | 39,675.24             |
| Suma                                    | 16,347.98             | 16,442.69             |
| Timberwolf Contracting                  |                       | 17,327.10             |
| Tourism Swift Current                   |                       | 60,125.00             |
| Trans-Care                              | 19,839.81             | 19,839.81             |
| Triways Disposal Services               | 109,267.68            | 220,083.43            |
| United Paving (1983) Ltd                | 61,712.83             | 101,409.39            |
| Y & K Cleaning Ltd                      | 10,224.21             | 20,448.42             |
| <b>TOTAL</b>                            | <b>\$1,522,891.29</b> | <b>\$5,673,723.81</b> |

**RECOMMENDATION**

THAT City Council approves the General Revenue Fund Disbursement Records for the period of January 22<sup>nd</sup> to February 7<sup>th</sup>, 2025, in the amount of \$1,522,891.29.

  
 \_\_\_\_\_  
 Kari Cobler, Executive Director of Strategic Operations

**CAO Recommendation:**

*I concur with the recommendation.*

  
 \_\_\_\_\_  
 Jim Jones, CAO



# City of Swift Current

## C.A.O. Report

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**Date:** February 11, 2025  
**To:** City Council  
**From:** Mayor Bridal  
**Subject:** Appointment of Chief Administrative Officer

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### **BACKGROUND**

The appointment of an administrative head, referred to as City Commissioner or City Manager in sections 84 and 87 of *The Cities Act*, is exclusively the responsibility of the City Council and can only be made through a Council resolution.

In our organizational structure, this role is typically known as the Chief Administrative Officer (CAO). The CAO is responsible for overseeing City operations to ensure they are conducted efficiently and effectively for the benefit of our citizens, while also providing leadership to City's employees. The CAO is accountable to City Council and facilitates the execution of Council's priorities in accordance with Administration Bylaw No. 21 – 2003.

### **DISCUSSION**

In late 2024, our Chief Administrative Officer, Mr. Jim Jones, announced his intention to retire, prompting City Council to begin the recruitment process for his successor. Subsequently, a selection committee was formed, consisting of Councillors Plewis and Christiansen, Mayor Bridal, Mr. Jones, and members of the City's Human Resources team. After careful consideration, a strong pool of candidates was identified, and interviews were conducted in mid-January 2025.

We are pleased to announce that Mr. David Gillan has been selected as the successful candidate. With a career spanning several decades in senior management and transformation initiatives, Mr. Gillan has spent the last ten years in the municipal government sector. Before serving as the Mayor of North Battleford, he held Director of Finance positions in both the City of North Battleford and the Town of Battleford.

Mr. Gillan earned his Bachelor's degree in Business Administration from the University of Prince Edward Island and holds a Master's degree in Business Administration from the University of Saskatchewan. Additionally, he is a Certified Accountant and a Certified Urban Municipal Administrator.

The City of Swift Current's Strategic Plan, "In Good Hands," emphasizes a key strategy focused on enhancing its organizational structure by strengthening its people, leadership, and governance. Under Mr. Jones' leadership, we have been very fortunate to have solid administrative guidance. Over the coming months, Jim and David will collaborate closely to ensure a smooth transition of leadership.

**RECOMMENDATION**

THAT City Council appoints Mr. David Gillan as the Chief Administrative Officer for the City of Swift Current effective May 14<sup>th</sup>, 2025.



Al Bridal, Mayor



## Regular Meeting Agenda

1. Call to order
  - A. Appointment of Minute Taker
2. Adoption of agenda
  - A. Declaration of conflict of interest
3. Approval of minutes of November 19, 2024
4. ED report
  - A. Agreement update
    - a) GW (Province)
    - b) TFW (ESDC through CCIS)
    - c) IRCC (Federal)
  - B. Staffing update
    - a) Extended – Jigisha (TFW), Arjun (GW – PT)
    - b) Community Connections – Search ongoing
  - C. Program highlights
  - D. Financial update
5. Member Updates
6. Old Business
  - A. Legal counsel on retainer
7. New Business
  - A. Amortization of assets
8. In Camera
9. Adjournment
10. Next meeting – March 18, 2025




## COMMUNITY POLICING REPORT

|  |   |                             |
|--|---|-----------------------------|
| To: The Mayor<br>City of Swift Current | From: N.C.O. In Charge<br>Swift Current City Det. | Month of<br>January 2025    |
|  |   | Date Prepared<br>2025-02-04 |
|  |   | Phone No.<br>(306) 778-4870 |

### OFFENCES REPORTED AND/OR COMMITTED IN COMMUNITY

| VIOLATION                             | Jan/2025   | Jan/2024   | Jan/2023   | YTD<br>2025 | YTD<br>2024 | YTD<br>2023 |
|---------------------------------------|------------|------------|------------|-------------|-------------|-------------|
| <b>Fatal Motor Vehicle Accident</b>   | --         | --         | --         | --          | --          | --          |
| <b>Injury Motor Vehicle Accident</b>  | --         | --         | --         | --          | --          | --          |
| <b>Reportable Vehicle Accident</b>    | 11         | 10         | 12         | 11          | 10          | 12          |
| <b>Fail to Remain (Hit &amp; Run)</b> | 8          | 2          | 12         | 8           | 2           | 12          |
| <b>Provincial Traffic Offence</b>     | 183        | 204        | 66         | 183         | 204         | 66          |
| <b>Impaired Driving Offence</b>       | 4          | 11         | 6          | 4           | 11          | 6           |
| <b>Liquor Act</b>                     | 4          | 1          | 2          | 4           | 1           | 2           |
| <b>Coroners Act</b>                   | 4          | 1          | 3          | 4           | 1           | 3           |
| <b>Mental Health Act</b>              | 21         | 21         | 9          | 21          | 21          | 9           |
| <b>Other Criminal Code</b>            | 38         | 20         | 27         | 38          | 20          | 27          |
| <b>Weapons Offence</b>                | --         | --         | 2          | --          | --          | 2           |
| <b>Drug Enforcement</b>               | 6          | 7          | 6          | 6           | 7           | 6           |
| <b>Sexual Offences</b>                | 1          | 3          | 2          | 1           | 3           | 2           |
| <b>Robbery/Extortion/Harassment</b>   | 8          | 12         | 7          | 8           | 12          | 7           |
| <b>Assault (excl. Sexual Assault)</b> | 13         | 12         | 11         | 13          | 12          | 11          |
| <b>Theft Under \$5,000</b>            | 16         | 19         | 17         | 16          | 19          | 17          |
| <b>Theft Over \$5,000</b>             | 6          | 2          | 7          | 6           | 2           | 7           |
| <b>Possession Stolen Property</b>     | --         | 2          | 2          | --          | 2           | 2           |
| <b>Mischief</b>                       | 18         | 24         | 39         | 18          | 24          | 39          |
| <b>Fraud</b>                          | 11         | 13         | 4          | 11          | 13          | 4           |
| <b>Break &amp; Enter – Business</b>   | 1          | 2          | 1          | 1           | 2           | 1           |
| <b>Break &amp; Enter – Residence</b>  | 1          | 3          | 5          | 1           | 3           | 5           |
| <b>Break &amp; Enter - Other</b>      | 2          | 1          | 1          | 2           | 1           | 1           |
| <b>Arson</b>                          | --         | --         | 1          | --          | --          | 1           |
| <b>Missing Person</b>                 | --         | --         | 2          | --          | --          | 2           |
| <b>Peace Bond</b>                     | 1          | --         | --         | 1           | --          | --          |
| <b>Criminal Record Checks</b>         | 134        | 120        | 77         | 134         | 120         | 77          |
| <b>Total Occurrences</b>              | <b>328</b> | <b>397</b> | <b>382</b> | <b>328</b>  | <b>397</b>  | <b>382</b>  |

  
**(E.M. GORDON), Staff Sergeant**  
**Detachment Commander**  
**Swift Current City Detachment**



## REQUEST FOR ITEM TO BE DISCUSSED 'EN CAMERA'

Date: February 12, 2025  
Subject: Property Sale Offers  
Regarding: Current Inventory  
Request from: Business Development & Tourism Officer

Local Authority Freedom of Information and Protection of Privacy Act Justification:

### Section 16

Request Justification: **Advice, proposals or recommendations developed by or on behalf of the City.**

  
\_\_\_\_\_  
Denise Wall, Business Development  
& Tourism Officer

  
\_\_\_\_\_  
Jim Jones, CAO

**MEETING REQUESTED TO BE HELD: immediately following the Council Meeting on February 18<sup>th</sup>, 2025.**

Staff Members to be in Attendance: Chief Administrative Officer, Executive Director of Strategic Operations, Director of Light & Power, General Manager of Infrastructure & Operations, General Manager of Community Services, General Manager of Cultural & Aquatic Services, City Clerk, Fire Chief, Development Officer, and Assistant to the City Clerk.