



COUNCIL MEETING
Monday, April 3, 2023
6:30 p.m.
Council Chambers, City Hall

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ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

Adoption of minutes of the regular Council meeting held March 20, 2023.

PROCLAMATIONS

Jack and Mary Hoffart of Saskatchewan Epilepsy Inc., will attend to proclaim April 2 to April 8, 2023 as “Epilepsy Awareness Week.”

DELEGATIONS

Brad Woods and Sasha Godenir, representatives of the Southwest Facility Foundation Inc., will attend to launch the Foundation’s initiative to residents of the Southwest.

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

ITEMS FOR ACTION

- 1 Accounts.
- 3 Report regarding Notice of Motion for Bylaws to Establish the Mill Rate, Establish the Mill Rate Factors, Special Levy, and Exempt the 2023 Assessment of Certain Properties.
- 5 Report regarding Swift Current Rural Water Pipeline.
- 7 Report regarding Ice Resurfacer Replacement.

REPORTS FOR INFORMATION

BYLAWS

UNFINISHED BUSINESS



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NEW BUSINESS

- 9** Swift Current Ag & Ex Meeting Minutes from March 16, 2023.
- 10** Southwest Transportation Planning Council Inc. Meeting Agenda from March 24, 2023.

COMMUNICATIONS

ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

NEXT MEETING DATE:

Monday, May 1, 2023 – 6:30 p.m.

March 22, 2023

TO: Council

FROM: Kari Cobler, General Manager of Corporate Services

RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period
Mar 10 - Mar 22, 2023

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts (2023)	201,992.53	1,111,756.34
Payroll Benefits	334,036.13	2,290,717.53
School Payments (Holy Trinity RCSSD #22)	-	119,105.22
School Payments (Minister of Finance)	-	514,952.93
Sask Power - (Energy Purchase)	346,486.74	3,675,380.66
Sask Power	15,330.78	44,818.13
SaskEnergy	92,817.81	288,738.35
SaskTel	15,282.95	47,332.10
General Contractors:		
AB Firetech Ltd	27,655.22	27,655.22
Anixter	-	59,048.19
Associated Engineering	12,496.62	24,013.00
B & A Petroleum	43,495.22	185,217.43
Big Hill Services	-	22,677.55
Blenders	-	21,050.00
Bridal Builders Inc	132,388.59	150,028.71
Chemtrade West	-	52,694.34
Clartech Industrial	10,820.26	32,678.23
Cloudpermit Inc	-	21,090.00
Decor Complete Ltd	-	35,418.76
Delco Automation Inc	-	41,979.09
Directdial.com	-	19,830.38
Econolite Canada Inc	-	18,449.31
Eecol Electric Ltd	-	72,245.71
FP Teleset	-	36,750.00
Gescan	-	24,019.79
GFL Environmental Inc	45,121.79	177,952.00
GP Fiberglass Ltd	-	13,320.00
Hach Sales & Service Canada	12,095.71	26,051.67
Inventronics Ltd	-	60,597.60
JMP Solutions	-	15,708.00
Kim & Yan Clean	10,224.21	30,059.36
Knudsen Excavating	-	40,358.49
Lee's Tree Care & Landscaping	-	12,465.60
Leeville Construction Ltd	-	190,748.96
Len's Plumbing & Heating	13,774.97	42,439.18

Macmor Industries Ltd	-	24,873.00
Mckercher LLP	4,884,000.00	4,884,000.00
Mobile Paving	-	14,779.72
Moskal Mechanical 2009 Ltd	-	77,020.33
Oracle Corporation Canada Inc	15,540.00	46,094.80
Paradise Pools	-	21,808.58
Playgrounds -R-US	-	68,892.15
Prairie Controls Ltd	-	11,433.00
Redhead Equipment Ltd	-	27,157.20
RCMP	-	948,484.00
Rock Solid Trucking	-	44,029.14
Saskatchewan Public Safety Agency	-	30,778.13
Saskatchewan Abilities Council	55,661.90	169,276.61
SGI	-	66,613.70
Shermco Industries Canada	-	63,403.20
Speedy Creek Mechanical	-	21,305.58
SUMA	-	18,029.21
Triways Disposal Services	104,333.91	320,647.88
Vertex Inc	-	10,353.00
Vigilant Consulting Services	16,650.00	88,800.00
Voth's Brandsource	-	15,758.37
Wiebe Contracting Ltd	-	24,850.16
WSP Canada Group Ltd	34,888.20	34,888.20
TOTAL	<u><u>\$ 6,425,093.54</u></u>	<u><u>\$ 16,580,623.79</u></u>

RECOMMENDATION:

I recommend that \$6,425,093.54 in disbursements be approved.


REPORT PREPARED BY:

Oscar Maluleke for Lisa Hagen, Accounts Payable Supervisor

SIGNATURE: 

APPROVAL: 

I concur with the recommendation



 Jim Jones, CAO



City of Swift Current

C.A.O. Report

Date: March 23, 2023

To: Chief Administrative Officer

From: General Manager of Corporate Services

Subject: **Notice of Motion for Bylaws to Establish the Mill Rate, Establish the Mill Rate Factors, Special Levy, and Exempt the 2023 Assessment of Certain Properties**

BACKGROUND

Every year, Council needs to approve and adopt various agreements and policies to exempt certain properties from taxation, as well as to set the uniform mill rate and associated tax policies.

DISCUSSION

This report deals with giving public notice, as required by *The Cities Act*, that the necessary bylaws to establish the mill rate, the mill rate factors, the special levy for the long-term care facility, as well as to exempt the assessment of certain properties, be brought forward at a future meeting of Council.

This year, the percentage of values stipulated by the Province of Saskatchewan will remain unchanged. The percentage of value is applied to the total assessed value of each property to determine the portion that is taxable. In 2023, the percentage of value by property class is as follows:

Class	2023 Percentage of Value	2022 Percentage of Value
Agriculture	55%	55%
Non-Arable	45%	45%
Commercial (including Industrial, Elevator, Pipeline, Railway)	85%	85%
Multi Family Residential	80%	80%
Residential	80%	80%

In addition, notification regarding the education property tax mill rates to be levied on all properties in the 2023 taxation year is forthcoming from the Ministry of Government Relations and Holy Trinity Roman Catholic Separate School Division No. 22. As has been done in past years, municipalities will collect public and separate education property taxes and remit the funds to the Province or the separate school division.

RECOMMENDATION

THAT notice of motion be given at this time by advising the public of Council's intention to consider a bylaw to establish the mill rate;

THAT notice of motion be given at this time by advising the public of Council's intention to consider a bylaw to establish the mill rate factors;

THAT notice of motion be given at this time by advising the public of Council's intention to consider a bylaw to establish a special levy for funding of the long-term care facility;

And

THAT notice of motion be given at this time by advising the public of Council's intention to consider a bylaw to exempt the 2023 assessment of certain properties.



Kari Cobler, General Manager of Corporate Services

CAO Recommendation:

I concur with the recommendation.



Jim Jones, CAO



City of Swift Current

C.A.O. Report

Date: March 24, 2023
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
General Manager of Corporate Services
Subject: **Swift Current Rural Water Pipeline**

BACKGROUND

With a recent comparative review of the Rural Water Pipeline (RWP) connection fees, it was identified that the Swift Current RWP has the lowest connection fees in the Province. Currently, we recover only our cost to connect to the rural water system. The minimum connection fee for the Swift Current RWP is \$7,800, with \$2,600 of that sum remitted to the Rural Municipality of Swift Current No. 137 (RM) or the agreed allotment fee. Any additional construction fees above the \$7,800 are charged to the customer at cost.

DISCUSSION

Administration is recommending an increase of the minimum connection fee to \$10,000 with an additional \$2,600 charged for the RM allotment for a total minimum connection fee of \$12,600. In addition, the new subscriber would be responsible for any engineering and construction costs incurred. The \$2,600 allotment fee would be remitted to the RM, and \$10,000 would be put into reserves for future upgrades and maintenance to the Swift Current Rural Water Pipeline.

The establishment of the application and connection process, rates, and other information pertaining to the Swift Current Rural Water Pipeline will be set out by way of bylaw. Thereafter, fees will be reviewed on the same basis as other City utility rates in conjunction with Bylaw No. 17 - 2001, being the Water and Wastewater Utility Bylaw.

RECOMMENDATION

THAT notice of motion be given at this time advising the public of Council's intention to consider a bylaw for the establishment of the Swift Current Rural Water Pipeline Connection Bylaw.



Mitch Minken, General Manager of Infrastructure & Operations



Kari Cobler, General Manager of Corporate Services

CAO Recommendation:

I concur with the recommendation.



Jim Jones, CAO



City of Swift Current

C.A.O. Report

Date: March 21, 2023
To: Chief Administrative Officer
From: Acting General Manager of Community Services
Subject: **Ice Resurfacer Replacement**

BACKGROUND

The purchase of a 2023 Electric Ice Resurfacer for the S3 Twin Arena's was approved in the 2023 Capital budget as a replacement. Of all the units in the fleet, the Ice Resurfacer at S3 Arenas receives the most use as it takes care of two (2) ice surfaces every day of the week throughout the season.

Ice resurfacers are a specialty piece of equipment with no local suppliers. The City of Swift Current has operated an electric resurfacer at the Innovationplex for the past two (2) years with terrific results.

New technology has improved the product with the cost of a flood by the electric unit being estimated at \$0.35 in comparison to a gas or propane unit of \$3.50 per flood. The cost per day savings would be \$37.80 and up to as much as \$10,206 per eight-month daily use.

DISCUSSION

RFP, CSC-23-R-043 was posted February 3rd and closed on February 17th, 2023. Unit P56, a 2011 Olympia side dump propane model, will be traded in for the purchase. It currently has 6659 hours. Three (3) suppliers submitted proposals for the RFP, pricing ranged from \$162,342.86 to \$212,013.40 (PST included, GST excluded).

The major reasons the Engo Ice Wolf scored higher were as follows:

- Highest Trade-in Value - \$12,000
- Second lowest cost
- 3 year bumper to bumper warranty, 5 year warranty on battery, 2 year warranty on charging unit and 10 year bumper to bumper warranty on frame and axel
- 120 day delivery time frame compared to 1 year for the rest of the submissions
- Saskatchewan supplier based out of Regina, Saskatchewan
- This unit met all specifications required in the RFP

The 2023 budgeted amount for this piece of equipment was \$180,000. The highest scoring submission is being recommended.

RECOMMENDATION

THAT City Council awards the purchase of a 2023 Ice Wolf Smart Ice Resurfacer to Engo Equipment Sales Inc. of Regina, Saskatchewan in the amount of \$165,465.62 PST included, GST excluded.



Nicole Spenst, Acting General Manager of Community Services

CAO Recommendation:

I concur with the recommendation.



Jim Jones, CAO

Swift Current Ag & Ex's Mission Statement:

“To provide service to and enhance the life of residents of the community and the region in the areas of agriculture, entertainment, sport and culture.”

Minutes – BOARD OF DIRECTORS – MARCH 16, 2023

- CALL MEETING TO ORDER (7:00 pm – 9:00 pm)
- APPROVAL OF AGENDA
 - APPROVAL OF MINUTES – February 15, 2023
 - APPROVAL OF MINUTES – March 2, 2023

OLD BUSINESS

- Strategic Planning – Chris Lane

NEW BUSINESS

- Committee Reports
 - Financial Report – January
 - Office Report
 - Grounds Report
 - City Council Report
 - Doc's Town
 - Communications
 - Trade Show
 - Discover the Farm
 - Youth Initiative
 - Frontier Days
 - Gates & Parking
 - Entertainment
 - Concessions
 - Saloon
 - Security
 - Parade/Kiddies Day Parade
 - Pancake Breakfast
 - Janitorial Clean Up Crew
 - Commercial Exhibits
 - Livestock
 - Equine
 - Rodeo
 - Ranchman's / Junior Stockman's / Fall Fair
 - Bull Riding / Takin' it to the Streets
- **OTHER BUSINESS**
- **DATE & TIME NEXT MEETING:**
 - **April 19, 2023 at 7:00PM, Palliser Pavilion, Stampede Room or by Zoom.**

MEETING ADJOURNED

**Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee (EWC) - March 24, 2023
Prince of Wales Centre – Assiniboia, SK**

**Meeting to start at 10:00 a.m.
Lunch will be provided**

Call to Order & Introductions

- Additions/Deletions to Agenda *
- Minutes *

Business Arising from Minutes & Old Business

- NCTPC – Governance, Decision Making and Risk Management – update from attendee’s
- Airport workshop – March 24, 2023 – CANCELLED – reschedule?
- AGM – April 28, 2023 - Swift Current
- ATPC Chairperson’s meeting – April 5, 2023, in Saskatoon at the Saskatoon Inn

Finance, Correspondence and New Business

- GIC pending new fiscal year
- February 28, 2023, Financial Statement and Accounts *

Transportation Plan

- MoH – ATPC Call for Projects – in progress
- Segment Improvement Strategy – in progress

Local Presentations

- Local and new attendees – report on happenings in your area and any questions for SWTPC

Reports (*if unable to attend there will be no report*)

- Chairperson and SWMG - Duane Filson
- Great Western Railway – Allen Kuhlmann
- Great Sandhills Railway
- Economic Development Report
- Ministry of Highways – Alan Lindsay
- SUMA report – Michele MacKenzie
- SARM report – Larry Grant

Next Meetings (fourth Friday of month)

- April 28, 2023 – AGM – Swift Current
- May 26, 2023 – no meeting
- June 23, 2023 – road tour – 2 days
- July 28, 2023 –
- August 25, 2023 -