



CITY OF SWIFT CURRENT

UTILITY AUTHORIZATION FORM

PRE-AUTHORIZED PAYMENT PLAN FOR UTILITIES

BILLING CYCLE **NEW**
 CHANGES/TRANSFER
 CANCEL

Reason for changes: _____
(Moved, new banking info, etc.)

NAME: _____

ADDRESS: _____

ACCOUNT # _____ PHONE #: _____

EMAIL: _____

START DATE: _____

I/WE HEREBY AUTHORIZE MY/OUR FINANCIAL INSTITUTION AND/OR THE CITY TO DEBIT MY/OUR ACCOUNT AS NOTED ABOVE ON THE DUE DATE INDICATED ON THE CURRENT UTILITY BILL/TAX NOTIFICATION

Date: _____ Signature: _____

Date: _____ Signature: _____

**** For a Joint Account, All Depositors must sign**

**ATTACH VOID CHEQUE OR BANK AUTHORIZATION
FORM HERE**

PLEASE SEE OTHER SIDE FOR IMPORTANT INFORMATION

(FOR OFFICE USE ONLY)

Date Entered: _____

PLEASE NOTE FOR UTILITIES:

- This authorization may be cancelled at any time upon written notice by you or by the City of Swift Current Utility Supervisor.
- Notify the Utility Department of changes to your banking information 10 days prior to the current charge due date.
- Pre-Authorized Payments will be drawn on Canadian dollar accounts only.
- In the event that the Authorization form is incomplete, inaccurate or unclear; you hereby authorize the Financial Institution to release your Account Number to the City of Swift Current.
- **ALL FINAL PAYMENTS WILL BE COVERED BY PRE-AUTHORIZED PAYMENTS.**

Fax completed forms to 306-778-2194,
or email customerservice@swiftcurrent.ca
For Inquiries contact Customer Service @ 306-778-2731