

Kinetic Park

1700-17th AVE SE, Swift Current, SK S9H 3V5

306-778-1621 • communityservices@swiftcurrent.ca • www.swiftcurrent.ca/play



STOCKADE LOBBY FACILITY INFORMATION



Capacity

- Tables & chairs—197 people
- Without tables & chairs—249 people

Room Dimensions

- Stockade Lobby 110' x 25'

Tables & Chairs

- Tables & chairs are provided with rental

Available for use

- Two coffee urns
- Draper & bar counters *for rent
- Coat racks, power pedestal & podium
- Concession/Catering available:
 - ◊ Louie D— 306-774-6677 louied@sasktel.net

Additional

- Table cloths, paper products (i.e. napkins), and drink dispensers are **not** supplied
- Decorations must be hung with white sticky-tack adhesive/or self adhesive hooks
- 90 days notice needed to cancel weddings/special events
- Set-up sheets required for any event one week prior too event

Facility Fees

Damage Deposit	per rental	\$50.00
Event	per day	\$160.00
	per hour	\$30.00





STOCKADE LOBBY RENTAL FORM

LESSEE:

Name: _____

Address: _____

Postal Code: _____ Phone Number: _____ (h)

Event Date/Time: _____ (w)

Key Deposit:

\$50.00

Business License:

Yes

No

N/A

Social Event:

Lobby per hour \$30.00

Lobby per day \$160.00

Liquor License:

Yes

N/A

SET UP REQUIREMENTS

Total Number of People Attending: _____

Head Table Required:

Yes

No

If yes, Number of People : _____

Total Number of Tables & Chairs Required:

Rectangular: _____ (3 ft. x 8.0 ft.)

Chairs: _____ Blue/or Orange Chairs

Riser(s) (2-4'x 8'-18" high):

Yes

No

Kitchen (KP Concession):

Yes

No

Podium:

Yes

No

Music:

Disc Jockey

Need internet access

Yes

No

Live Band

None

Drapery (for rent):

Yes

No

How much: _____ft

Bar Counters:

Yes

No

How many: _____

Coat Rack(s): _____

Yes

No

Coffee Urn(s): 100 cups

Yes

No

How many: _____

Power Pedestal:

Yes

No

Safe Food Handling

Certificate:

Yes

N/A

Caterer's Name: _____

Phone Number: _____

Disc Jockey/Band Contact: _____

Phone Number: _____

Decorator's Name: _____

Phone Number: _____

Please list any additional requirements:

For decorating purposes: ONLY WHITE STICKY TAC ADHESIVE/OR SELF ADHESIVE HOOKS may be used to put up decorations.

_____ (please initial)

**** Please note that there is a 90-day cancellation policy in effect. Liquor permits must be obtained by the lessee and posted at event.**

Signed: _____ Date of Application: _____

For Office Use Only

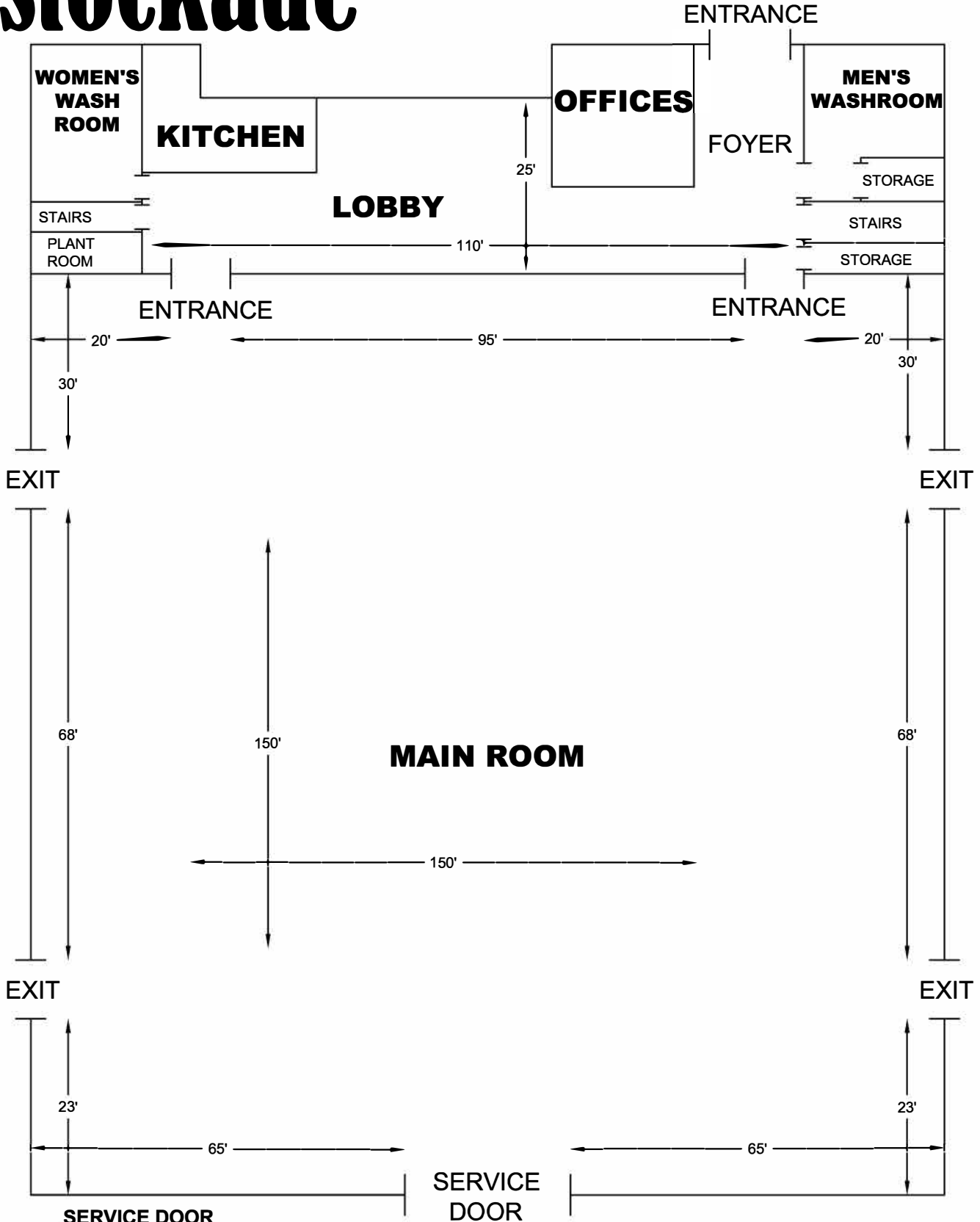
Garbage Barrels: _____

Garbage Bags: _____

Brooms/Shovel: _____

Mop/Pail: _____

Stockade



SERVICE DOOR
15' - 8" wide x 14' high
Ceiling Height
Center : 20'
Walls: 10' - 6"

Public Assembly Fire Safety Regulations

The following conditions form part of the rental agreement and shall apply to all shows, trade shows, concerts, fairs, circuses, dances, cabarets, banquets, receptions, weddings or other such assembly events which are temporary in nature, involve the cooking of food for sale, or involve hazardous materials or processes.

1. All fire exits, access routes to exit and corridors shall remain free of obstructions at all times.
2. All decorative materials, drapes curtains, interior finishes, table pieces and displays shall be flame resistant in accordance with CAN/ULC –S109, Flame Tests of Flame-Resistant Fabrics and Films.
3. Open flame appliances or devices such as alcohol burners, candles, and torches shall be securely supported in noncombustible containers and shall be located or protected so as to prevent accidental contact of the flame with combustible materials.
4. Extension cords shall be in good working order and free of frays and damage. Electrical connections shall be subject to inspection for fire safety.
5. Occupant loads shall be determined in accordance with the National Building Code of Canada and shall be posted where clearly visible to all occupants. Occupant loads will not exceed those posted specific area of the building or for the building as a whole. (See attached Sheet)
6. Combustible waste shall not be allowed to accumulate in or around structures or in or near exits and shall be removed daily.
7. All electrical and heating appliances must be “Listed” and “Labeled” by an approved testing laboratory such as Underwrites Laboratories of Canada (ULC), Canadian Standards Association (CSA) or Canadian Gas Association (CGA) and must be acceptable to the owner of the building.
8. Propane appliances may be used outdoors but must be properly connected and leak tested and located no less that 3 m from any building opening. Propane tanks are not to exceed 45 Kg. Propane tanks will not be allowed indoors. Propane appliances may be allowed to be used indoors but must be fueled from a tank on the exterior of the building via approved fuel lines.

9. All cooking appliances which generate grease laden vapors must have an approved venting system vented to the exterior of the building or be fitted with an approved filter mechanism which removes all grease laden vapors from the air.
10. All deep frying systems must have an automatic suppression system installed. The fire suppression system must bear a label for the UL300 standard and must have been inspected by a licensed installer within 6 months prior to the event.
11. All cooking concessions and display concessions with flammable or combustible liquids must be set up so as to limit public access to hazardous areas of the display and must have a 6 liter Class "K" fire extinguisher.
12. Vehicles and fueled equipment displayed indoors shall have the batteries disconnected, the caps for fuel tanks shall be locked or secured against tampering and fuel shall be limited to the amount required for moving the vehicle or equipment in and out of the structure.
13. The operators of the event shall supply a complete layout of booths, concessions, stages, kiosks, etc. to the fire department for review 7 days prior to the event.
14. All operations are subject to inspection by the Swift Current Fire Department, the Swift Current Building Department, Public Health, Liquor Licensing, and Electrical Inspection Branch prior to and throughout the event.
15. Fire lanes around the exterior of facilities shall be maintained in such a manner as to allow fire department vehicles access to all areas of the building.
16. Indoor fireworks and pyrotechnics displays will NOT be allowed in buildings in the City.