



Vendor Application Form

Community Services would like to remind you **that approval must be asked for and given to allow Mobile Food Vendors or any type of Vendor the ability to access and sell their wares on Public property.** Having a business license is NOT approval to be on public property or private property without the owner’s permission. Fill in appropriate information below and send to Community Services and we will respond.

_____ (host organization) is given approval to secure
(HOST ORGANIZATION)

_____ for _____ at _____
(VENDOR) (DATES) (LOCATION)

under the following conditions;

- (1) Vendor must have a business license and adhere to all requirements of regulatory agencies (eg. Public Health, Fire, etc),
- (2) location of Vendor will be parked in such a way to allow no visual impediments for pedestrians or vehicles, a second parking spot beside the Vendor is recommended to add an additional buffer between the Vendor and the closest possible adjacent vehicle,
- (3) a suitable amount of garbage containers must be available and all garbage and debris must be collected, contained and removed by the Vendor and the host organization,
- (4) the Vendor is self-sufficient and does not require City water, electricity, etc,
- (5) the Vendor must be removed daily or must have prior written approval from the City to remain on site overnight,
- (6) the City is not responsible nor assumes any risk or liability for the Vendor or

(HOST ORGANIZATION)

Signature: _____ Date: _____
(HOST ORGANIZATION)

Signature: _____ Date: _____
(COMMUNITY SERVICES GM/DESIGNATE)