



Swift Current, Sask.  
November 9, 2015

Within the Council Chambers, City Hall, a regular meeting of the Council of the City of Swift Current was held on November 9, 2015 commencing at 6:30 p.m.

Attendance: Mayor J. Schafer  
Councillor G. Bowditch  
Councillor G. Budd  
Councillor P. Friesen  
Councillor D. Perrault  
Councillor R. Plewis  
Councillor R. Toles

Tim Marcus, Chief Administrative Officer  
Mitch Minken, General Manager of Infrastructure and Operations  
Lee Ann Thibodeau-Hodgson, City Clerk  
Dean Robson, General Manager of Community Services  
Michael Ruus, Manager of Development Services  
Marty Salberg, Director of Community Development  
Michael Boutilier, Communications and Stakeholder Relations Coordinator  
Denis Pilon, Fire Chief  
Marlene Johnson, Executive Assistant Mayor/CAO  
Doris Doll, Financial Accountant

Adoption of  
Agenda.

No. 301 Moved by Councillor Budd, Seconded by Councillor Friesen:

"THAT the Agenda for the Council meeting of November 9, 2015 be adopted as circulated."

CARRIED.

Adoption of  
Minutes.

No. 302 Moved by Councillor Plewis, Seconded by Councillor Toles:

"THAT the minutes of the regular Council meeting held October 26, 2015 be approved."

CARRIED.

Proclamations.

Harvey Lomax; Pamela Hamlin; and Major Elizabeth Grad, Southwest Community Justice Committee, attended to proclaim November 15 to 21, 2015 as "Restorative Justice Week".

Public  
Hearings/  
Notice  
Matters.

Items for  
Action.

Accounts. The General Revenue Fund Disbursement Records for the period October 13 to 23, 2015 were presented.

No. 303 Moved by Councillor Perrault, Seconded by Councillor Plewis:

"THAT the General Revenue Fund Disbursement Records for the period October 13 to 23, 2015 in the amount of \$1,844,963.64 be approved."

CARRIED.

The General Revenue Fund Disbursement Records for the period October 26 to 30, 2015 were presented.

No. 304 Moved by Councillor Budd, Seconded by Councillor Bowditch:

"THAT the General Revenue Fund Disbursement Records for the period October 26 to 30, 2015 in the amount of \$651,937.60 be approved."

CARRIED.

CCA. A report regarding Canadian Cowboys Association and Partners Finals Contract was presented by the General Manager of Community Services.

No. 305 Moved by Councillor Toles, Seconded by Councillor Bowditch:

“THAT the City enter into an Agreement with the Agricultural and Exhibition Association and the Canadian Cowboys Association and that the Mayor and City Clerk be authorized to sign the said Agreement.”

CARRIED.

Elmwood Residential Development Name & Street/Facility Naming Policy. A report regarding the New Elmwood Community Development Name and Street/Facility Naming Policy was presented by the CAO.

No. 306 Moved by Councillor Friesen, Seconded by Councillor Bowditch:

“THAT Council approves the name of “Cypress Point” for the new residential development at the Elmwood Golf Course as recommended by the Street/Facility Naming Advisory Board.”

CARRIED.

No. 307 Moved by Councillor Plewis, Seconded by Councillor Toles:

“THAT Council adopts the Street/Facility Naming Advisory Board Policy as amended as the new policy to be placed into use as follows:

**1. Policy Statement:**

To establish standards for naming roadways and to establish guidelines for naming development areas, parks and municipal facilities within the City of Swift Current.

**2. Purpose**

To ensure that streets and facilities name approvals are consistent, comprehensive, effective and efficient, and thereby result in the approval of high quality names that reflect a positive image for the City of Swift Current.

**3. Goal and Objectives**

To provide and maintain a consistent manner of naming streets/facilities within the City of Swift Current.

To avoid confusion resulting from addresses or names which are too similar.

To provide emergency service agencies with a means of efficient addressing.

To maintain a list of potential names for development.

To maintain historical names to promote local heritage, history, and traditions, and reflect local geography and characters.

#### 4. Definitions

**Development Area** - A development area is an area structure plan, a neighbourhood area structure plan, servicing concept design or an outline plan.

**Roadway** - A road is land shown as a road on a plan of survey that has been filed or registered in the ISC (Information Services Corporation) or used as a public road.

**Park** - A park is an area of land used for active and/or passive recreational activities under the ownership and control of the City of Swift Current.

**Municipal Facility** - Any building, structure, or area of land owned by or under the direction and control of the City of Swift Current, including among other things: bridges, service yards, leisure centres (ice arenas, swimming pools), golf courses, cemeteries and civic buildings.

#### 5. Naming Guidelines:

- a) A street name should be appropriate and easy to read, so that it can be easily used in an emergency situation, and should add to community pride by promoting local heritage, history and traditions and reflect local geography and character.
- b) Names with the same theme (i.e. Trail, Highland) are suggested for naming streets in an entire subdivision, as a means of general identification.
- c) Names tending to be confused as homonyms, having the same or similar pronunciation, but with different spellings, are discouraged and shall not be used within the City (e.g., Smith, Smyth or Smythe; Ellis or Allice; Allen or Alan.)
- d) Names which may be offensive (slang, double meanings, etc.) shall be avoided.
- e) Use of frivolous or complicated words or unconventional spellings in road names is discouraged.
- f) Avoid sound-alike names (e.g. Bay View Dr, Bayview Dr or Brainard, Barnard)
- g) Do not use special characters in road names such as hyphens, apostrophes or dashes.
- h) Avoid the use of standard suffixes or directional suffixes or prefixes as road/street names (e.g. North BLVD, Court St, Avenue of Pines).
- i) The following themes shall be avoided:
  - a) Names of any person or organization which promotes hatred of any person or class of persons, or otherwise involves illegal activity
  - b) Names which concern any sexual, religious or politically sensitive subject; or which promote any political affiliation.

#### 6. Street Type Designations:

1. Street type designations, depending on roadway function, length and configuration exist to define the character of a street. The following designations should be consulted:
  - a) **Street, Avenue, Road, Boulevard** - for major thoroughfares or streets of several blocks in length
  - b) **Drive, Trail, Way** - for streets which are winding or curved

- c) **Terrace, Gardens, Grove, Pathway, Heights** - for minor or short streets
- d) **Lane, Mews, Close** - for narrow streets generally used for service
- e) **Crescent** - for streets which form a crescent
- f) **Court, Place** - for cul-de-sacs
- g) **Circle** - for streets that are circular
- h) **Gate** - for a short street that provides an entrance to a subdivision
- i) **Square** - for streets that form part of a square

## 7. Private Developments

The City of Swift Current shall propose the naming of all streets within a new subdivision at the time of receiving an application for subdivision. The City of Swift Current will review all subdivisions for conformance with this street naming policy at the time of preliminary plan review

## 8. Submissions:

City Council may approve the names for streets and facilities which meet at least one of the following criteria and have been recommended/approved by the Street and Facility Naming Advisory Board:

- a) Individuals of families who have made a significant contribution to the City over a period of years;
- b) Individuals who demonstrate excellence, courage or exceptional dedication to service in ways that bring special credit to the City of Swift Current, Province of Saskatchewan or Canada;
- c) Individuals who through their achievements have brought national or international recognition to the City of Swift Current;
- d) Individuals who have made an outstanding volunteer contribution to the City or support community services or humanitarian causes;

In order for the names to be considered, submissions must be accompanied by written anecdotal documentation, to include particulars as set out in a ***nominee submission form***.

All approved names will be added to the Street and Facility Name List for future use as determined by the board.

All submission approvals shall be at the discretion of the Street and Facilities Naming Advisory Board.

## 9. Municipal Facilities:

The naming of municipal buildings and facilities will follow the submission criteria and should take into consideration some of the following points;

- o Historical
- o Individual or group recognition
- o Geography
- o Subdivision
- o Adjacent Street

- Former owner or developer
- Commemorative
- Previously stated submission criteria
- Sponsorship

**10. Contact Information:**

For further information please contact the City of Swift Current Engineering and Planning department at 306 778-2740.

All submissions or inquiries can be sent to:

City of Swift Current  
City Hall  
P.O. Box 340  
Swift Current, SK  
S9H 3W1

Fax: 306 778-6202”

CARRIED.

Subdivision 206 & 208 8<sup>th</sup> Ave NE. A report regarding a Proposal to Subdivide Lot 39, Block 18, Plan 99SC02575 (206 and 208 – 8<sup>th</sup> Avenue NE) was presented by the Manager of Development Services.

No. 308 Moved by Councillor Plewis, Seconded by Councillor Friesen:

“THAT the proposed subdivision of Lot 39, Block 18, Plan 99SC02575 be approved and that the Mayor and City Clerk be authorized to sign the Certificate of Approval.”

CARRIED.

Consolidation 1460 S. Railway St. E. A report regarding a Proposal to Consolidate Lots 1 to 4, Block 1, Plan L2109 (1460 South Railway Street East – Crown Continental Investments Inc.) was presented by the Manager of Development Services.

No. 309 Moved by Councillor Budd, Seconded by Councillor Friesen:

“THAT the proposed consolidation of Lots 1 to 4, Block 1, Plan L2109 be approved and that the Mayor and City Clerk be authorized to sign the Certificate of Approval.”

CARRIED.

St. Joe's School Site Concept Plan. A report regarding St. Joe's School Site Concept Plan was presented by the Director of Community Development.

No. 310 Moved by Councillor Friesen, Seconded by Councillor Bowditch:

"THAT Council authorizes Administration to commission Associated Engineering to complete the Concept Plan for the St. Joe's School Site at a cost of \$68,750.00 plus applicable taxes."

CARRIED.

Reports for Information.

Bylaws.

Unfinished Business.

New Business.

No. 311 Moved by Councillor Toles, Seconded by Councillor Perrault:

"THAT the following be received as information and filed:

- a) Chinook Regional Library Annual Meeting Minutes, April 18, 2015.
- b) Chinook Regional Library Executive Committee Meeting Minutes, April 18, 2015.
- c) Chinook Regional Library Executive Committee Meeting Minutes, June 16, 2015.
- d) Chinook Regional Library Executive Committee Meeting Minutes, September 8, 2015."

CARRIED.

Communi-cations.

Delegations.

En Camera  
Items.

Reports of  
Council  
Members/  
Enquiries.

The following topics were raised by members of Council:

- United Way Gala;
- Kid's Art Program – Art Gallery;
- Library Board Meeting;
- Southwest Square Dance Festival;
- Great Plains College - Rotary Club Donation;
- Swift Current Little Theatre;
- Snow Fence;
- Remembrance Day.

Adjourn-  
ment.

No. 312     Moved by Councillor Perrault, Seconded by Councillor Toles:

(7:20 p.m.) "THAT we do now adjourn."

CARRIED.

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Mayor

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City Clerk