



# PLANNING AND GROWTH DEVELOPMENT LOTTERY LICENSE APPLICATION

## MUNICIPAL AUTHORITY RAFFLE

\* Retail prize value not to exceed \$2,500.00  
(\*as per legislative change issued June 22, 2015)

The Saskatchewan Liquor and Gaming Authority may issue a license pursuant to subsection 207(1)(b) of the Criminal Code of Canada, or may designate the Local Authority to issue the licenses, authorizing charitable or religious organizations to conduct and manage lottery schemes.

**MUNICIPAL AUTHORITY RAFFLE LICENSE APPLICATION FEE: \$5.00**

|                                       |             |
|---------------------------------------|-------------|
| NAME OF ORGANIZATION: _____           |             |
| CORRESPONDENCE MAILING ADDRESS: _____ |             |
| _____                                 | _____       |
| TOWN/CITY                             | POSTAL CODE |

Provide a summary description of your organization, outlining the charitable or religious object(s) or purpose(s). (Attach a separate page if this space is insufficient.)

**LOTTERY BANK ACCOUNT INFO:** All organizations must maintain a lottery bank account. THIS ACCOUNT MUST BE RESTRICTED TO MUNICIPAL RAFFLE LOTTERY PROCEEDS AND MUST BE A CHEQUEING ACCOUNT WHERE THE CANCELED CHEQUES ARE RETURNED TO THE ACCOUNT HOLDER. FUNDS FROM THIS ACCOUNT CANNOT BE TRANSFERRED TO A GENERAL OR OTHER ACCOUNT AS PER SECTION 4(F) OF THE RAFFLE TERMS AND CONDITIONS.

|   |                       |
|---|-----------------------|
| ACCOUNT MAINTAINED AT: _____                | ACCOUNT NUMBER: _____ |
| (Name and address of Financial Institution) |                       |

LIST individuals who have signing authority for this organization's lottery bank account (MINIMUM OF TWO). These individuals cannot be related:

| NAME<br><small>(PLEASE PRINT)</small> | ADDRESS & POSTAL CODE | BUS. & RES. PHONE |
|---------------------------------------|-----------------------|-------------------|
|                                       |                       |                   |
|                                       |                       |                   |
|                                       |                       |                   |
|                                       |                       |                   |
|                                       |                       |                   |

**LOTTERY RECORDS** will be kept and maintained by: (Provide Name, Complete Address, Residence and Business Telephone)

\_\_\_\_\_

\_\_\_\_\_

**DETAILS OF PROPOSED LOTTERY SCHEME (ATTACH APPENDIX IF THIS SPACE IS INSUFFICIENT):**

Number of tickets to be printed: \_\_\_\_\_ Price of each ticket or chance: \$ \_\_\_\_\_

Name and address of the printer: \_\_\_\_\_  
\*Multi-priced tickets must indicate if purchased as a single or as a multiple

Tickets sales will commence: \_\_\_\_\_ Tickets sales will conclude: \_\_\_\_\_

**THE TOTAL VALUE OF TICKETS PRINTED AND OFFERED FOR SALE CANNOT EXCEED 12 TIMES THE RETAIL VALUE OF ALL PRIZES TO BE AWARDED, AS PER SECTION 3(B)(iii) OF THE RAFFLE TERMS AND CONDITIONS.**

**PLEASE ATTACH APPENDIX IF SPACE INSUFFICIENT:**

| Draw # | Date of Draw | Physical Location of Draw<br>(Name of Facility and Address) | Description of all Prizes<br>(Indicate which are donated) | Retail Prize Value<br>(Including taxes) | Your Cost<br>(Including Taxes) |
|--------|--------------|---|---|---|--------------------------------|
| 1      |              |   |   |   |                                |
| 2      |              |   |   |   |                                |
| 3      |              |   |   |   |                                |
| 4      |              |   |   |   |                                |
| 5      |              |   |   |   |                                |
| TOTAL  |              |   |   |   |                                |

**DETAILED FINANCIAL INFORMATION FOR LOTTERY REVENUE**

This financial information relates to Municipal Raffle lottery revenue only. (ATTACH APPENDIX if this space is insufficient)

|  |    |                            |
|--|----|----------------------------|
| <b>PROJECTED GROSS REVENUE</b> (total projected ticket sale revenue) | \$ | <b>FOR OFFICE USE ONLY</b> |
|--|----|----------------------------|

**PROJECTED LOTTERY EXPENSES:** (costs of ticket printing, purchasing prizes, etc.)

|  |    |  |
|--|----|--|
|  | \$ |  |
|  |    |  |
|  |    |  |
|  |    |  |
|  |    |  |

**PROFITS FROM THIS LOTTERY WILL BE USED FOR:**

|  |    |  |
|--|----|--|
|  | \$ |  |
|  |    |  |
|  |    |  |
|  |    |  |

|              |    |  |
|--------------|----|--|
| <b>TOTAL</b> | \$ |  |
|--------------|----|--|

**CERTIFICATION:**

I, as President/ Chief Executive Officer of the organization, hereby certify, on behalf of the organization that all the facts stated and information furnished are true and correct. The organization has read, understood and agrees to comply with all the terms and conditions of such license, if issued. The responsibility for the conduct of this lottery and has been assigned by the organization to the individuals below.

**PRESIDENT:**

DATED \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

STREET ADDRESS/BOX NUMBER: \_\_\_\_\_

TOWN/CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ RESIDENCE TELEPHONE: \_\_\_\_\_

**RAFFLE CHAIRPERSON:**

I, as appointed Raffle Lottery Chairperson, hereby certify that I hold responsibility for the conduct of this lottery, and will comply with the terms and conditions of such license if issued.

DATED \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

STREET ADDRESS/BOX NUMBER: \_\_\_\_\_

TOWN/CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ RESIDENCE TELEPHONE: \_\_\_\_\_

**DID YOU REMEMBER TO:**

- a) enclose the \$5 application fee?
- b) sign and complete all sections of the application?
- c) attach any other documentation as requested on the application?

**YES**

**NO**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RETURN YOUR COMPLETED APPLICATION AND FEE TO:**

City of Swift Current Licensing Department  
PO Box 340, 177 - 1st Avenue NE  
Swift Current, Saskatchewan S9H 3W1  
Telephone: 1-306-778-2740 Fax:1-306-778-6202

**REMEMBER, AN INCOMPLETE APPLICATION WILL DELAY THE PROCESSING OF YOU APPLICATION**

ALL AREAS IN BOLD ARE TO BE COMPLETED BY THE LICENSE ISSUER:

LICENSE#:

DATE:

LOCAL OFFICIAL  
OR OFFICER:

