



**SAFE PLACES – Youth Certified**  
**Respect in Sport Activity Leader Training**  
**Pre – registration Code Grant**



**Program Information, Guidelines and Application**

**PURPOSE**

The purpose of the Safe Places – Youth Certified Pre-registration Code Grant is to allocate training codes which will offset the cost of the online Respect in Sport (RiS) Activity Leader Training course, one of the requirements of becoming Safe Places – Youth Certified.

**ELIGIBILITY**

Any person, organization or business who provide programs or services for children and youth in our community are encouraged to apply.

**Requirements:**

- (a) The applicants must provide a service or directly deliver programs in the community of Swift Current to children and youth with the intent to become Safe Places – Youth Certified.
- (b) The successful applicant will receive a RiS ‘Pre-Registration code(s)’ that will allow them to access the training online free of charge. Recipients of these codes will have **60 days** from the date of the confirmation letter to complete the RiS course before the training code(s) expires.
- (c) Recipients of the grant must submit copies of their Safe Places – Youth Certified card or identification number to the City of Swift Current **60 days** from the date of their confirmation.

If you are unsure of your eligibility please contact us.

**APPLICATION PREFERENCES**

The goal of this grant is to encourage people to recognize Safe Places – Youth certified as a quality standard for those who come in to contact with youth. The preferences outlined below may apply to the review process.

- Favorable consideration may be given to volunteer-based or non-profit organizations.
- Favorable consideration may be given to individuals, organizations or businesses that include a financial contribution towards the training themselves from their own operating budget or fundraising efforts.
- Favorable consideration may be given to those offering programs or services within our community, with no direct participation, membership or registration fees.



**SAFE PLACES – Youth Certified**  
**Respect in Sport Activity Leader Training**  
**Pre – registration Code Grant**



---

**GENERAL INFORMATION**

---

- Grant recipients may be acknowledged on the Safe Places website:  
[www.SafePlacesSK.ca](http://www.SafePlacesSK.ca)
- The Safe Places - Youth Certified committee will review applications for consideration on a monthly basis between February 1<sup>st</sup>, 2018 and December 1<sup>st</sup>, 2018 provided that funds remain available for the grant.
- Following the review process, applicants will be notified in writing as to whether their application has been declined or approved and for the number of training codes granted.
- If the application form is approved, the applicant will receive confirmation of the appropriate RiS 'Pre-Registration code(s)' to which the recipient(s) will have 60 days to complete the online course before the code expires.

---

**APPLICATION SUBMISSION PROCEDURE**

---

**(I) Application Deadline**

Applications will be accepted between:  
**February 1st 2018 and December 1st  
2018.**

**(II) Delivery and Format**

- (a) By Mail - Applications **must be printed or typed** to be eligible and are to be submitted to the following address:

City of Swift Current  
HR Department - Safe Places Grant  
Box 340; #177 1<sup>st</sup> Ave NE  
Swift Current, SK  
S9H 3W1  
Fax: (306) 778-2194

Or Online – [www.swiftcurrent.ca/RiSgrant](http://www.swiftcurrent.ca/RiSgrant)

- (b) **Applications that do not include all the information requested on the Application Form will be ruled ineligible for Grant funding.**



**SAFE PLACES – Youth Certified**  
**Respect in Sport Activity Leader Training**  
**Pre – registration Code Grant**



**APPLICATION FORM**

**1) APPLICANT DETAILS**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_(h) \_\_\_\_\_(w)

Email Address: \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

**2) ORGANIZATION DETAILS**

Organization/Group Name (if applicable) \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Position: \_\_\_\_\_

Phone: \_\_\_\_\_(h) \_\_\_\_\_(w)

Email Address: \_\_\_\_\_

Can the above information be made accessible to the public?  Yes  No

Provide a brief mandate of your organization / group:

**3) PROGRAM / SERVICE DETAILS**

a) Is the applicant not for profit? Yes \_\_\_\_\_ No \_\_\_\_\_

b) Is the applicant volunteer-based? Yes \_\_\_\_\_ No \_\_\_\_\_

c) Does the applicant charge any participation or membership fees? Yes \_\_\_\_\_ No \_\_\_\_\_



**SAFE PLACES – Youth Certified**  
**Respect in Sport Activity Leader Training**  
**Pre – registration Code Grant**



d) Briefly explain the program or services you provide to children / youth in our community

**4) BENEFITS**

Why do you want to become Safe Places – Youth Certified?

**5) OUTLINE OF REQUEST**

Total number of people that will be trained

**Organization contribution**

# People organization will cover training costs for

Total of fees being covered organization (# people x \$30) \$

**Grant – Pre-registration code allocation:**

# Pre-registration codes requested from City